

LIVINGSTON COUNTY BOARD  
FINANCE COMMITTEE  
MINUTES OF NOVEMBER 6, 2024

Committee Vice Chair Gerald Earing called the meeting to order at 6:00 p.m. in the Committee Room of the Historic Courthouse.

Present: Gerald Earing, Mike Haag, Steven Lovell, Bill Mays and Seth Welch

Absent: Marty Fannin and Paul Ritter

Also Present: Executive Director Alina Hartley, Executive Assistant Jordan Uselding, Finance Director Diane Schwahn, Human Resource Director Ginger Harris, Treasurer Nikki M. Meier, and County Board Members James Carley, Bob Weller and Craig Monson

Earing requested to amend the revised agenda to remove business item a. resolution amending recording predictable fee schedule. *Motion by Lovell, second by Haag to approve the revised agenda as amended. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the October 8, 2024 meeting. *Motion by Welch, second by Haag to approve the minutes as submitted. MOTION CARRIED WITH ALL AYES.*

**Resolution: Appellate Prosecutor** – Hartley reported this is an annual agreement with the Office of the State’s Attorney Appellate Prosecutor, to handle all conflict cases, appellate court cases and appeals on behalf of the county. Hartley stated the contract did increase by \$3,000, but noted that this was the standard rate prior to Covid. *Motion by Haag, second by Lovell to recommend approval of the State’s Attorney Appellate Prosecutor services as outlined in the resolution. MOTION CARRIED ON VOICE VOTE WITH ALL AYES.*

**Resolution: Authorizing Transfer of Deed Sealed Bid Auction** – Meier reported that five subject parcels were sold at the sealed bid auction. Meier gave a brief overview to the committee of the property locations and years of taxes owed. *Motion by Earing, second by Haag to recommend approval of the transfer of deeds. MOTION CARRIED WITH ALL AYES.*

**Request for Surplus Vehicle Odell Fire** – Hartley reported that the Odell Fire Protection District submitted a letter of request for a used vehicle to utilize for EMS response and transportation of personnel. Hartley stated the county did just sell all of the excess vehicles at the sealed bid auction, but one has since become available, noting it runs but does need new breaks and bearings. *Motion by Haag, second by Lovell to recommend approval of providing the Odell Fire Protection District with the surplus vehicle. MOTION CARRIED ON VOICE VOTE WITH ALL AYES.*

**FY 2025 Budget, Capital Requests & Levies** - Schwahn reported the budget has been finalized. *Motion by Haag, second by Lovell to recommend approval of the FY 2025*

*Budget, Capital Requests & Levies.*

**Infrastructure/Equipment Grant** – Hartley reported there is a grant available to the County, in the amount of \$200,000, for infrastructure improvements or equipment purchases. Hartley stated after speaking with the SJL Committee, Sheriff and Senator, she thought the Board may be interested in utilizing the grant for the purchase and installation of the Flock Cameras. Hartley stated that she had asked the Sheriff to provide information on the number of cameras he would like installed. Hartley stated that the Sheriff would ideally like a total of 34 cameras, but the grant would cover a 3-year agreement for 20-22 cameras, with the county covering installation fees. Hartley mentioned they would like to involve the municipalities to see if they are willing to cost share and pay for an additional 2 years, for a 5-year plan, noting that these municipalities would take priority. Discussion took place regarding other additional ways the grant could be used, with this being the best possible outcome to benefit the most amount of people within the county. *Motion by Earing, second by Haag to recommend approval utilizing the grant funds for the purchase and installation of 20-22 flock cameras for a 3-year plan with the county picking up installation fees.* **MOTION CARRIED WITH ALL AYES.**

**Finance Report:** The Committee reviewed a copy of the monthly finance report.

Board Chair James Carley acknowledged Finance Director Dianne Schwahn for her 10 years of service with the county.

**Review & Approval of Bills:** The Committee reviewed the bills submitted. *Motion by Mays, second by Welch to approve the bills as submitted.* **MOTION CARRIED WITH ALL AYES.**

The floor was opened for public comment.

*Motion by Mays, second by Lovell to adjourn.* **MOTION CARRIED WITH ALL AYES.**  
The meeting adjourned at 6:25 p.m.

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Jordan Uselding  
Executive Assistant