

**LIVINGSTON COUNTY
REQUEST for PROPOSAL
LIVINGSTON COUNTY DRIVE THRU FACILITY
SPRAY FOAM INSULATION SERVICES**

December 19, 2024

Livingston County is requesting proposals from interested and qualified parties to provide spray foam insulation services for the Livingston County Drive Thru Facility located at 310 E. Torrance Ave., Pontiac, IL 61764. Proposals are due on or before 2:00 p.m. on January 28, 2025.

Special Instructions:

Three copies of each proposal should be directed to the Livingston County Board Office. To return your proposal please follow these instructions:

Clearly label your sealed envelope containing your proposal in the lower left-hand corner as follows:

Spray Foam Insulation Services
2:00 p.m. on January 28, 2025

Mail To: Livingston County Board Office
Attn: Alina Hartley
112 W. Madison St.
Pontiac, IL 61764

Changes in the Request for Proposals

Livingston County reserves the right to amend, modify or cancel this RFP at any time. If it becomes necessary to revise any part of this RFP, or otherwise provide additional information, an addendum will be issued by the County, a copy of which shall be available on the county's website www.livingstoncountyil.gov by no later than January 22, 2025.

Questions

Any questions regarding the above procedure or the contents of this RFP must be made in writing and directed to:

Alina Hartley, Executive Director
Livingston County Board Office
112 W. Madison St.
Pontiac, IL 61764
(815)844-6378
ahartley@livingstoncountyil.gov

Questions must be received in writing no later than January 21, 2025.

Scope

Livingston County is requesting proposals for the insulation of its recently constructed 50'W x 64' L x 14' H, post frame Drive Thru Facility located at 310 E. Torrance Ave., in Pontiac Illinois. All proposals shall include all preparation, labor, materials and supervision, etc., to provide spray foam insulation on all walls, gables and roof line within the building.

Minimum Requirements

- R-20 closed cell foam on all walls and gables
- R-30 closed cell foam on the roofline
- Thermal barrier coating
- All necessary permits as may be required
- Materials, installation and testing shall be in accordance with the latest adopted edition of State and Local code procedures, methods and requirements as interpreted by the authority having jurisdiction (City of Pontiac Building & Zoning Department).

Alternate #1

- Paint all foam white (please also indicate the standard foam color should this option not be selected)

Prevailing Wage

This contract calls for the construction of a “public work” within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/.01 et seq. (“the Act”). The Act requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public work projects no less than the “prevailing rate of wages” (hourly cash wages plus fringe benefits) in the county where the work is performed. For information regarding current prevailing wage rates, please refer

to the Illinois Department of Labor's website at: <http://state.il.us/agency/idol/rate.rates.HTM>. All contractors and subcontractors rendering services under this contract must comply with all requirements of this Act, *including but not limited to*, all wage, notice and record keeping duties as well as certification of weekly payroll. All prevailing wage certifications must be submitted directly to the Illinois Department of Labor as required by the Act.

Liabilities

Livingston County is not liable for any costs incurred in replying to this RFP. Nor shall Livingston County be liable for any and all liability, claims, demands or actions or causes of action whatsoever arising out of any damage, loss or injury to personnel or property incurred in replying to this RFP.

Certificate of Liability Insurance

Vendor shall provide a Certificate of Liability Insurance (\$500,000 minimum coverage).

Acceptance / Rejection

Livingston County reserves the right to accept or reject any or all proposals in part, or in total, as deemed to be in the best interest of Livingston County and to waive all minor irregularities in the proposal process. Any submission that is deemed non-responsive, or does not meet the requirements is subject to rejection. Changes proposed by the responder to the terms and conditions contained herein or any deviation from the requirements outlined in this request must be clearly marked and identified in the bid proposal response. This RFP is not intended to solicit responses on a time and materials basis.

Firms whose proposals are not accepted will be notified as soon as the awarded contract has been approved.

Bid Form

THE PROJECT AND THE PARTIES

1.1. TO:

A. Livingston County (Owner)

1. 112 West Madison St.,
Pontiac, Illinois 61764

1.2. FOR:

A. Project: Spray Foam Insulation Services
Livingston County Drive Thru Facility
310 E. Torrance Ave.,
Pontiac, Illinois 61764

1.3. DATE: _____ (Bidder to enter date)

1.4. SUBMITTED BY: (Bidder to enter name and address)

A. Bidder's Full Name: _____

B. Address: _____

C. City, State, Zip: _____

1.5. OFFER

The Undersigned, having received and examined the Request for Proposals dated December 23, 2024, titled Livingston County Drive Thru Facility Spray Foam Insulation Services, hereby proposes and agrees to furnish all labor, materials, equipment, and services, and to perform operations necessary to complete the Scope as required by said RFP, in accordance with all applicable federal, state and local code requirements, for the amounts outlined below.

A. Base Bid: _____
_____ dollars (\$ _____), in
lawful money of the United States of America.

B. Alternate No. 1 Bid: _____
_____ dollars (\$ _____), in
lawful money of the United States of America.

Standard Foam Color _____.