

LIVINGSTON COUNTY BOARD  
ADMINISTRATIVE COMMITTEE  
MINUTES OF OCTOBER 9, 2024

Chairman James A. Carley called the meeting to order at 5:00 p.m. in the Committee Room of the Historic Courthouse.

Present: James Carley, Gerald Earing, Marty Fannin, Gina Manker, Jack Vietti, John Vitzthum and Bob Weller

Absent: Steven Lovell

Also Present: Executive Director Alina Hartley, Executive Assistant Jordan Uselding, Human Resource Director Ginger Harris, Finance Director Diane Schwahn, and County Board Members Craig Monson and Linda Ambrose

Carley called for any additions or corrections to the revised agenda with none requested. *Motion by Earing, second by Manker to approve the revised agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the September 5, 2024 meeting. *Motion by Fannin, second by Vitzthum to approve the minutes as presented. MOTION CARRIED WITH ALL AYES.*

**Efficiency Reports –**

- i. Kankakee Community College
- ii. Dwight Township
- iii. Eppards Point Township
- iv. Nevada Township

*Motion by Fannin, second by Vietti to forward the decennial efficiency reports to the full board for acceptance. MOTION CARRIED ON VOICE VOTE WITH ALL AYES.*

**Domestic Violence Proclamation** – Carley reported this proclamation was also done last year, recognizing and declaring October 2024 as Domestic Violence Awareness Month in Livingston County. *Motion by Manker, second by Fannin to recommend approval of the domestic violence proclamation. MOTION CARRIED ON VOICE VOTE WITH ALL AYES.*

**Report from Human Resources Director** – Harris reported that there are currently positions available within Public Health, Highway, Jail, State’s Attorney and Public Defenders Office. Harris reported that the eligibility list at the Sheriff’s Office has been exhausted and with a couple officers leaving the department, they will be testing for a couple full-time patrol deputies on December 4, 2024. Harris stated that they are continuing to work through 5 open Workman’s Comp cases and are working with the attorneys on an EEOC claim. Harris reported the Sage Time & Attendance project has slowed down due to the consultant who is working with the programmer was without power due to the storm.

Harris reported that the insurance broker received the insurance renewal for health, dental and vision from Blue Cross Blue Shield on September 30<sup>th</sup>, with a 23% increase. Harris stated some contributing factors to this include, \$1.8 million dollars of claims paid for this renewal period, the pool limit was set at \$45,000 resulting in higher claims, and the number of high claims increase

by 5 this past year. After speaking with the insurance broker, Harris reported that it may be best to consider a change in plans. Harris stated an option would be to go with a Blue Choice Option (BCO), which includes better discounts at the provider level and slightly higher deductibles, but prescriptions are included in the deductible. Harris reported that by moving to a BCO plan we could reduce our increase by 5-6% before negotiations, and receive 1% discount if we keep BCBS dental. Harris stated due to the claims data and utilization the way it is, our hope is a 9-10% increase for 2025.

**Report from Executive Director** – Hartley reported that the website training was rescheduled since Uselding was not available in September. Hartley stated that training for the new website will take place later in the week and then again next week. Hartley reported that the Assessor had planned to notify the Finance Committee, but with everything going on it did not get reported, but all townships within the County have received multipliers for 2024. Hartley stated that the multipliers range from 6%-14%, and appears to be typical throughout the State.

Hartley reported that she attended the monthly UCCI meeting in Springfield. Hartley stated that the Illinois Department of Revenue gave a presentation on PPRT and how the funds have decreased so much over the last couple of years. Hartley stated that the projected amount of 2025 is half as much as it was in 2022. Hartley also noted that the State has shifted all stipends and salary reimbursements to come out of the PPRT fund. Hartley further reported that a task force is currently being appointed to examine county employee salaries throughout the state with a focus on the Assessors, County Clerks, Circuit Clerks, Treasurers, and Auditors.

Hartley provided an update of the rural transportation/ShowBus issue. Hartley reported that she had attended a meeting in Kankakee earlier in the day where there was discussion on how to move forward with rural transportation. Hartley stated that the State requested a five-year commitment from Kankakee County should they take on Livingston and Iroquois. Hartley stated that there are still a number of unknowns which made the Kankakee County board members concerned enough to back away from taking the group on. Hartley stated that Kankakee is still helping with their expertise in the field and have been more than helpful. However, if rural transportation is to continue in Livingston County, Livingston County has no other choice, but to take this on directly which would at a minimum require the hiring of a part time individual to serve as the Pcom. Hartley stated that whether or not Ford County would want to join with us is yet to be determined, but a meeting has been scheduled to discuss the matter.

**Comments from the Chairman** – Carley reported that next month there will be a group present on the Route 66 bike path and the work that they are doing.

**Comments from Committee Chairman –**

On behalf of the Rules, Legislation, Veterans and Community Services Committee, Vietti reported that the committee did not meet this month.

On behalf of the Property Committee, Vitzthum reported that the department has been hard at work, but is doing an excellent job. Discussion took place regarding the current management with members expressing positive feedback.

On behalf of the Information Technology Committee, Manker reported that there was no quorum.

On behalf of the Finance Committee, Fannin reported that there are multiple action items coming to the full board, which include an amendment to the Purchasing Policy, resolution establishing

affordable housing reduction review fee and filing deadline, resolution authorizing sale of a mobile home, disposition of excess property to Mosaic, and a draft budget to be placed on display.

On behalf of the Agriculture & Zoning Committee, Earing reported that there is a proposed subdivision, two requests for extensions and multiple decommissioning plan reviews.

On behalf of the Sheriff, Jail & License Committee, Carley reported that they had a brief meeting where the Sheriff gave his monthly reports and the benefits of flock cameras and how they work were discussed.

The floor was open for public comment.

*Motion by Fannin, second by Vietti to adjourn the meeting.* **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 6:14 p.m.

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Jordan E. Uselding  
Executive Assistant