

LIVINGSTON COUNTY BOARD
PROPERTY COMMITTEE
MINUTES OF SEPTEMBER 3, 2024

Committee Chair John Vitzthum called the meeting to order at 5:00 p.m. in the Committee Room of the Historic Courthouse.

Present: John Vitzthum, Gerald Earing, Gina Manker, Dan Myers, Jack Vietti, Bob Weller (arrived at 5:03p.m.) and Craig Monson

Absent: None

Also Present: Executive Director Alina Hartley, Executive Assistant Jordan Uselding, Finance Director Diane Schwahn, Facility Services Manager Shawn Johnson and County Board Members Marty Fannin, Linda Ambrose, William Mays and Michael Haag

Vitzthum called for any additions or changes to the agenda with none requested. *Motion by Manker, second by Monson to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The committee reviewed the minutes from the August 6, 2024 meeting. *Motion by Earing, second by Manker to approve the minutes as submitted. MOTION CARRIED WITH ALL AYES.*

Monthly Department Report –

Johnson reviewed the monthly department report with the Committee, a copy of which is included in the minutes.

Johnson reported that he had the Highway Department dig a trench at the Regions Building, due to the downspout shooting water at the stairs and pavement causing it to undermine. Johnson stated there is still brick failure and he will look at the costs of getting that repaired. Johnson reported that the air conditioning unit at the Law & Justice Center is not working properly, due to the valves not opening correctly, a drive missing, and the chiller won't start up. Johnson mentioned that someone is coming to look at the valves tomorrow. Johnson reported that the air conditioning unit at the Jail has been repaired, noting it was a SmartWatt issue and now it is functioning the way it was intended to. Johnson stated the boilers were installed and they are working on the piping this week, hoping to be done by Friday. Johnson reported that the drive-thru facility is coming along, they have done the first pour to the rat barrier, started installing the plumbing lines, and the flooring should be completed by the end of next week.

Other Business –

Johnson reported that he received a quote to have the siding repaired at the Health & Education Building, which came out to \$9,000 and includes caulking around the windows and replacing the broken pieces.

Approval of Bills – The Committee reviewed the monthly bills. *Motion by Vietti, second by Manker to approve the bills as presented.* **MOTION CARRIED WITH ALL AYES.**

Public Comment – The floor was open for public comment.

Motion by Earing, second by Manker to adjourn. **MOTION CARRIED WITH ALL AYES.**

The meeting adjourned at 5:21 p.m.

Jordan E. Uselding
Executive Assistant

Facility Manager Report

August 2024

To: Public Property Committee

From: Shawn Johnson

Public Safety Complex

Started boiler removal week of 8/19. Boiler install will start 8/27 with a full completion date of 9/6

Trane repaired temp sensors that were bad. We also fixed the issue that would not allow both chillers to run at the same time without being put in override.

Law and Justice Center

Ordering parts for cooling tower fan replacement

Historic Court House

Entec finished setting up the boilers and made many changes to the Johnson Control program to make them run more efficiently.

Trost will be planting a new tree in on the north east corner of the courthouse this fall

Health and Education Building

Drive-thru update – main power feed has been trenched in and ComEd has approval to make the hook up. 4 D will start the cement the week of 8/27.

Seeding of repaired area will take place in September.

IHR

A/C condenser for the north part of the building iced over. It was down 3 pounds of freon, so the decision was made to replace the outside unit.

Ordered post for handicap entrance

Highway Department

Water Street Building