

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF SEPTEMBER 3, 2024

Committee Chair Marty Fannin called the meeting to order at 6:00 p.m. in the Committee Room of the Historic Courthouse.

Present: Marty Fannin, Gerald Earing, Michael Haag, Steven Lovell, Bill Mays, Paul Ritter and Seth Welch

Absent: Paul Ritter

Also Present: Executive Director Alina Hartley, Executive Assistant Jordan Uselding, Finance Director Diane Schwahn, Human Resource Director Ginger Harris, Assessor Shelly Renken, Treasurer Nikki M. Meier, and County Board Members Linda Ambrose, James Carley, Gina Manker and Robert Weller

Fannin called for any additions or changes to the agenda with none requested. *Motion by Mays, second by Lovell to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the August 6, 2024 and August 28, 2024 meetings. *Motion by Lovell, second by Earing to approve the minutes as submitted. MOTION CARRIED WITH ALL AYES.*

Resolution - Establishing Affordable Housing Reduction Review Fee: Renken reported this is an affixed tax credit to reduce assessment on affordable housing based on specific guidelines. Renken reported if the applicant meets said guidelines then they will receive a 35% reduction off the property for 30 years. Renken stated the statute allows the county to set an annual review fee and deadline of submission on the applications. Discussion took place. It was consensus of the committee to set the fee at \$750 with a filing deadline of July 1st. Discussion also took place regarding the ability of the County to opt out of the exemption. *Motion by Fannin, second by Welch to recommend approval of the Affordable Housing Reduction review fee and deadline. MOTION CARRIED ON ROLL CALL VOTE. Ayes:* Marty Fannin, Gerald Earing, Steven Lovell and Seth Welch *Nays:* Mike Haag and Bill Mays *Absent:* Paul Ritter

Resolution – ARPA Grant Award Mutual Aid Association: Hartley reported that the current agreement indicates that the funds have to be expended by the end of 2024, but that is not possible with Mutual Aid since the radios will not be available from DuPage until next year. Hartley recommended amending the agreement to obligate these funds specifically to the radio project, otherwise they will be returned to the Federal Government. Hartley stated by doing this it will satisfy the requirements under the ARPA Grant. *Motion by Earing, second by Haag to recommend approval of an amendment to the Mutual Aid Grant Agreement, allocating funds specifically to the radio project and extending the Agreement until the project is completed. MOTION CARRIED ON VOICE VOTE.*

Resolution – ARPA Grant Award CIRBN Broadband: Hartley reported that CIRBN’s LightUp LivCo Connect Illinois grant application has been approved, so the county needs to formalize the agreement they have with CIRBN for the Broadband initiatives. Hartley stated that while the allocation was already approved by the County Board, formal agreements were not ready to be put into place until the grant was finalized. *Motion by Lovell, second by Haag to recommend approval of the CIRBN grant agreement allocation of funds.* **MOTION CARRIED ON VOICE VOTE.**

Intergovernmental Agreement – Regional Office of Education: Hartley reported this is a standard agreement with the Regional Office of Education, where DeWitt, Livingston, Logan and McLean counties each allocate a certain percentage to the Educational Service Region for their expenses. *Motion by Haag, second by Earing to recommend approval of the Intergovernmental Agreement with the Regional Office of Education.* **MOTION CARRIED ON VOICE VOTE WITH ALL AYES.**

Resolution – Authorizing FY 2024 Budget Transfer: Schwahn reported this is the transfer of monies into General Fund Accounts, to allocate for maintenance & repairs and the Public Defender Grant. Schwahn noted that the agreement should include a transfer for software support that exceeds the original budget. Schwahn stated that this invoice had just been received and should be included; the committee concurred. *Motion by Haag, second by Welch to recommend approval of the FY 2024 Budget Transfer Resolution as amended to include the software support transfer.* **MOTION CARRIED ON VOICE VOTE WITH ALL AYES.**

FY 2025 Budget, Capital Requests & Levies: The Committee reviewed updated summary sheets for the FY 2025 budget. Discussion took place regarding the ARPA fund and how best to allocate the interest accumulated, representing approximately \$184,000. Consensus of the Committee was to budget remaining funds for broadband initiatives. The Committee will develop standards for participation in the near future. Budget documents will be compiled and presented for the Committees review at their next meeting.

Finance Report – The Committee reviewed a copy of the monthly finance report.

Review & Approval of Bills – The Committee reviewed the bills submitted. *Motion by Haag, second by Mays to approve the bills as submitted.* **MOTION CARRIED WITH ALL AYES.**

The floor was opened for public comment.

Motion by Mays, second by Welch to adjourn. **MOTION CARRIED WITH ALL AYES.**
The meeting adjourned at 6:59 p.m.

Jordan Uselding
Executive Assistant