

LIVINGSTON COUNTY BOARD  
SHERIFF, JAIL & LICENSE COMMITTEE  
MINUTES OF JULY 1, 2024

Committee Chair Bob Weller called the meeting to order at 5:00 p.m. in the County Board Room of the Historic Courthouse.

Present: Bob Weller, Gina Manker, Craig Monson, Bill Mays and Paul Ritter (arrived at 5:03pm.)

Absent: Joel Barickman and Jim Blackard

Also Present: Executive Director Alina Hartley, Executive Assistant Jordan Uselding, Finance Director Diane Schwahn, Human Resource Director Ginger Harris, Sheriff Ryan Bohm, Probation Supervisor Erick Mund, Coroner Mike Renner, Public Defender Marinna Metoyer and County Board Members James Carley, Steven Lovell, Marty Fannin, Rebekah Fehr and Michael Haag

Weller called for any additions or changes to the agenda with none requested. *Motion by Manker, second by Monson to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the June 3, 2024 meeting. *Motion by Mays, second by Monson to approve the minutes as submitted. MOTION CARRIED WITH ALL AYES.*

**FY2025 Departmental Budget & Capital Requests:**

**State's Attorney:** State's Attorney Mike Regnier was not present to review; however, the budget was included in the packet.

**Public Defender:** Metoyer reported that she is requesting an additional \$28,546 for next years budget. Metoyer stated that she would like the wages for an Assistant Public Defender to be increased by \$10,000, as well as include the wages of her part-time secretary in the amount of \$17,784. Metoyer mentioned that the part-time secretaries' wages were being paid out of the Public Defender Fund, but they are unsure if they will receive those funds again. Metoyer reported that the remaining funds being requested are to cover publications, copier expenses and supplies.

**Sheriff:** Bohm reported that the investigative unit does not utilize their overtime funds so he would like to lower their budget, but increase the general overtime by \$26,625. Bohm stated that the radios need to be retuned due to volume issues, so he is requesting an additional \$8,000 in the radio maintenance fund, which will cover the maintenance of all radios.

Bohm reported that he has two capital requests for FY2025, this includes the Axon Enterprise, Inc. In-Car Cameras and Taser 10. Bohm stated the current in-car camera systems are no longer supported for the fleet, so the replacement and update would cost \$347,770.32, which includes a 5-year warranty and license plate readers. Bohm mentioned this request is about \$50,000 higher than last year's request due to the built-in license plate readers, rather than going with last years approved model. Bohm reported that the current tasers will no longer be warrantied effective January 2025. Bohm stated the replacement and update of taser 10's would cost \$139,507.60, which includes a 5-year warranty and 2-day instructor course.

**Jail:** Bohm reported that they would like to increase the part-time wages of transport officers by \$10,000 and remove it from the overtime fund of transport officers. Bohm stated they would also like to create a line item for safety equipment in the amount of \$15,000 and take it out of the board/care of prisoners.

Bohm reported that they have one capital request at the Jail for the purchase of a SmartDV – Dual View Full Body Security Screening System. Bohm stated that the scanner will cost \$185,513.16, but they would be able to cover 75% of the purchase out of the Resident Welfare Fund. Bohm stated there is also a \$5,000 annual service agreement fee that they are requesting, leaving the request to about \$48,000.

**Coroner:** Renner reported that he is requesting a budget line to be added for service contracts in the amount of \$1,800 to cover software fees for their database that stores all reports. Renner stated he is also requesting an additional \$819 in Maint. & Repairs to cover the costs of purchasing 3 new radios, so every deputy has their own. Renner mentioned that he is also moving around some funds (out of supplies) to create a line item for uniforms, but does not require anything additional.

**Probation:** Mund reported that they don't have the state reimbursement amount, but are predicting a 3% increase. Mund stated that they are requesting an additional \$4,000 to cover the Veteran's Treatment Court since they lost the circuit wide grant.

Mund reported that in FY2026 they will have a capital request in the amount of \$80,000 to purchase 2 county cars. Currently the department has 2 vehicles that they purchased in 2015, but don't put too many miles on them, so they still run well. Mund stated that the department could use a truck to assist with moving and another vehicle to help with the caseload. Mund mentioned that the department cannot use probation fees any longer for vehicle purchases.

*Motion by Manker, second by Ritter to forward all budget items to the Finance Committee.* **MOTION CARRIED WITH ALL AYES.**

**Probation Quarterly Report:** Erick Mund was present to provide a quarterly update to the Committee, noting that they are a little under budget and the work load has been steady. Mund reported that the department has received 83% of their state reimbursement, so they are paid through April at this time. Mund stated that the Federal lawsuit has been resolved with no financial impact on the County, although the Probation Department is no longer allowed to limit the number of probationers' in a housing unit. Mund reported that the Drug Court Program is performing satisfactorily, having 6 graduates, 6 current clients, 1 pending, and only 2 individuals dismissed from the program. The Veteran's Treatment Court is currently assisting 7 clients with 1 pending case.

**Sheriff's Semi-Annual Report:** Sheriff Bohm provided a copy of the semi-annual report from December 1, 2023 to June 1, 2024, for the Committees review. *Motion by Ritter, second by Monson to approve the Sheriff's semi-annual report.* **MOTION CARRIED WITH ALL AYES.**

**Monthly Department Report:** Sheriff Bohm reviewed the monthly department report with the Committee.

**Housing Report:** A copy of the Jails monthly housing report for May 2024 was provided, showing the federal intake count is still high. Bohm reported that the Jail passed the 2024 IDOC inspection with a 99% compliancy on security checks.

**Animal Control Report:** A copy of the monthly animal control report was distributed.

**Pro-Active Report:** A copy of the monthly pro-active report was distributed.

**Raffle License:** N/A

**Review & Approval of Bills:** The Committee reviewed the bills submitted. *Motion by Ritter, second by Mays to approve the bills as submitted.* **MOTION CARRIED WITH ALL AYES.**

The floor was opened for public comment.

*Motion by Ritter, second by Monson to adjourn.* **MOTION CARRIED WITH ALL AYES.**

The meeting was adjourned at 5:59 p.m.

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Jordan E. Uselding  
Executive Assistant