

LIVINGSTON COUNTY BOARD  
FINANCE COMMITTEE  
MINUTES OF JULY 2, 2024

Committee Chair Marty Fannin called the meeting to order at 6:00 p.m. in the Committee Room of the Historic Courthouse.

Present: Marty Fannin, Gerald Earing, Michael Haag, Bill Mays, and Seth Welch

Absent: Steven Lovell and Paul Ritter

Also Present: Executive Director Alina Hartley, Executive Assistant Jordan Uselding, Finance Director Diane Schwahn, Human Resource Director Ginger Harris, County Clerk Kristy Masching, Assessor Shelly Renken, County Treasurer Nikki M. Meier and County Board Members James Carley, Craig Monson, Bob Weller and Rebekah Fehr

Fannin called for any additions or changes to the agenda with none requested. *Motion by Earing, second by Mays to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the June 4, 2024 regular meeting, June 13, 2024 joint meeting w/ property, and June 13, 2024 special meeting minutes. *Motion by Haag, second by Welch to approve the minutes as submitted. MOTION CARRIED WITH ALL AYES.*

**County Clerk Semi-Annual Report:** Masching reviewed her semi-annual report (January-May 2024) with the Committee. *Motion by Mays, second by Haag to recommend approval of the County Clerk's semi-annual report. MOTION CARRIED WITH ALL AYES.*

**Resolution: Increasing the Public Defender's Salary:** Schwahn reported that the Public Defender's salary shall be set at 90% of the Livingston County State's Attorney's salary. Schwahn stated as of July 1, 2024, the State of Illinois increased the State's Attorney's salary, requiring the Public Defender's salary to be increased as well. *Motion by Earing, second by Welch to recommend approval of the resolution increasing the Public Defender's salary. MOTION CARRIED WITH ALL AYES.*

**Resolution: Authorizing Sale of Excess Property:** Hartley reported that there are several county vehicles being stored behind the Law & Justice Center that are no longer operable and the repairs exceed the vehicle's value. Discussion took place regarding the method of sale. Consensus of the Committee was to advertise their sale by bid as opposed to transferring them to auction. *Motion by Earing, second by Haag to recommend approval of the resolution authorizing the sale of excess property. MOTION CARRIED WITH ALL AYES.*

**FY2025 Budget & Capital Requests:** The Committee discussed steps moving forward in the budget process. Hartley reported that the Committee will now begin the process of reviewing all capital requests and all budgetary requests in exceedance of the approved allocation. Hartley suggested that the committee establish a goal or target prior to moving forward. The goal will be a combination of capital allocations and general fund transfer. Discussion took place.

**Establishment of Goals:** It was consensus of the committee to set a target goal for FY2025 at \$1.7 million, with a maximum goal of \$1.9 million, including capital requests.

**Departmental Requests:** The committee requested to meet with the Sheriff and Public Defender at the August committee meeting to discuss their budget and capital requests.

**Supervisor of Assessments:** Renken presented her budget requests for the Committee's review, noting that she is requesting additional appropriations for training expenses and dues/membership fees.

**Finance Report** – The Committee reviewed a copy of the monthly finance report.

**Review & Approval of Bills** – The Committee reviewed the bills submitted. *Motion by Haag, second by Welch to approve the bills as submitted.* **MOTION CARRIED WITH ALL AYES.**

The floor was opened for public comment.

*Motion by Mays, second by Haag to adjourn.* **MOTION CARRIED WITH ALL AYES.**  
The meeting adjourned at 7:05 p.m.

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Jordan Uselding  
Executive Assistant