

LIVINGSTON COUNTY BOARD  
SHERIFF, JAIL & LICENSE COMMITTEE  
MINUTES OF FEBRUARY 5, 2024

Committee Chair Bob Weller called the meeting to order at 5:00 p.m. in the County Board Room of the Historic Courthouse.

Present: Bob Weller, Mark Runyon, Jim Blackard, Joel Barickman (arrived at 5:02p.m.), Gina Manker, and Bill Mays

Absent: Paul Ritter

Also Present: Executive Director Alina Hartley, Finance Director Diane Schwahn, Sheriff Ryan Bohm, Jail Superintendent Lisa Draper and County Board Members Gerald Earing, James Carley, Michael Haag, Seth Welch and Rebekah Fehr

Weller called for any additions or changes to the agenda with none requested. *Motion by Blackard, second by Manker to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the January 3, 2024 meeting. *Motion by Mays, second by Runyon to approve the minutes as submitted. MOTION CARRIED WITH ALL AYES.*

**Monthly Department Report** – Sheriff Bohm reviewed the monthly department report with the Committee. Bohm reported that the office is down by one officer and two will be retiring, one in July and one next winter. Bohm noted that he would like to move forward with the replacements before they leave. Discussion took place with the Committee requesting additional information. Sheriff Bohm also discussed a potential new hire with the Committee.

**Housing Report** – Superintendent Draper reviewed the Jails monthly housing report, noting that the numbers are remaining steady. Draper reported that there have been a few bumps with ACH medical services, noting that one of the nurses was out for a short period and they are looking for a site manager. Draper reported that the food services are going well with Trinity Service Group, mentioning that they are offering an a la carte food ordering system one-time per week.

**Animal Control Report** – A copy of the monthly animal control report was distributed.

**Pro-Active Report** – Sheriff Bohm reviewed the monthly pro-active report with the Committee.

**Sheriff's Annual Report** – The Committee reviewed the Sheriff's Annual Report. *Motion by Mays, second by Manker to approve the Sheriff's Annual Report as submitted. MOTION CARRIED WITH ALL AYES.*

**Review & Approval of Bills** – The Committee reviewed the bills submitted. *Motion by Manker, second by Runyon to approve the bills as submitted. MOTION CARRIED WITH ALL AYES.*

The floor was opened for public comment.

*Motion by Mays, second by Blackard to adjourn.* **MOTION CARRIED WITH ALL AYES.**

The meeting was adjourned at 5:29 p.m.

---

Jordan E. Uselding  
Executive Assistant