

LIVINGSTON COUNTY BOARD
SHERIFF, JAIL & LICENSE COMMITTEE
MINUTES OF JANUARY 3, 2024

Committee Vice-Chair Mark Runyon called the meeting to order at 4:03 p.m. in the County Board Room of the Historic Courthouse.

Present: Mark Runyon, Jim Blackard, Bill Mays and James Carley (alternate)

Absent: Bob Weller, Gina Manker, Joel Barickman, Paul Ritter

Also Present: Executive Director Alina Hartley, Sheriff Ryan Bohm, Jail Superintendent Lisa Draper and County Board Member Gerald Earing, Coroner Mike Renner, and Probation Director Ron Baker

Runyon called for any additions or changes to the agenda with none requested. *Motion by Blackard, second by Mays to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the December 4, 2023 meeting. *Motion by Blackard, second by Mays to approve the minutes as submitted. MOTION CARRIED WITH ALL AYES.*

Monthly Department Report – Sheriff Bohm reviewed the monthly department report with the Committee. Bohm reported that he had one officer resign and one who just graduated and will begin field training.

Housing Report – Superintendent Draper reviewed the Jails monthly housing report, noting that the numbers are remaining steady. Draper reported that ACH took over the medical services as of January 1st, and implemented a new medical tracking system. Draper reported that their staffing levels have been good. Draper noted that the mental health transition took a little longer, but they have someone on staff now.

Animal Control Report – A copy of the monthly animal control report was distributed.

Pro-Active Report – Sheriff Bohm reviewed the monthly pro-active report with the Committee.

Raffle License – Dwight Country Club - The Committee reviewed a Class C Raffle License application submitted by the Dwight Country Club. *Motion by Blackard, second by Mays to approve the raffle license as submitted. MOTION CARRIED WITH ALL AYES.*

Probation Quarterly Report – Baker reported that the department utilized approximately 97-98% of their budget for FY 2023. Baker reported that he is optimistic that the state reimbursement for this year will be up around \$50,000. Baker stated that he's now fully staffed with 1/3 of the office having less than a year of experience. Baker reported that the workload is going up. Baker reported the state has changed what fees can be charged to clients, noting that juveniles

could no longer be charged court costs and costs associated with drug testing can no longer be charged. Baker stated that the fees collected were previously used direct services to clients. Baker stated that he doesn't anticipate that this will be a short term problem, but could be a long term issue.

Sheriff's Semi-Annual Report – The Committee reviewed the Sheriff's Annual Report. *Motion by Blackard, second by Carley to approve the Sheriff's Semi-Annual Report as submitted.*
MOTION CARRIED WITH ALL AYES.

Review & Approval of Bills – The Committee reviewed the bills submitted. *Motion by Blackard, second by Mays to approve the bills as submitted.* **MOTION CARRIED WITH ALL AYES.**

Other Business – Mike Renner reported that the yearly stats have been compiled for the year and will be distributed. Renner reported that he had met with each of the deputies and they're all going to stick around. Renner reported that he has selected a reporting system that will be implemented, noting that things had just previously been tracked on paper and spreadsheets. Renner noted the cost of \$4,200 will be paid from the Coroner fee fund, and the annual fee of \$1,800 will be budgeted for next year.

The floor was opened for public comment.

Motion by Blackard, second by Mays to adjourn. **MOTION CARRIED WITH ALL AYES.**

The meeting was adjourned at 4:38 p.m.

Alina M. Hartley
Executive Director