

LIVINGSTON COUNTY BOARD  
PROPERTY COMMITTEE  
MINUTES OF JANUARY 2, 2024

Committee Chair John Vitzthum called the meeting to order at 5:00 p.m. in the Committee Room of the Historic Courthouse.

Present: John Vitzthum, Gerald Earing, Dan Myers, Mark Runyon and Jack Vietti and Bob Weller

Absent: Gina Manker

Also Present: Executive Director Alina Hartley, Executive Assistant Jordan Uselding, Finance Director Diane Schwahn, Facility Services Manager Shawn Johnson and County Board Members James Carley, Marty Fannin, William Mays and Steven Lovell

Vitzthum called for any additions or changes to the agenda with none requested. *Motion by Earing, second by Myers to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the December 4, 2023 meeting. Runyon noted that it was Vitzthum who called for any additions or changes to the agenda not Earing. *Motion by Runyon, second by Weller to approve the minutes as amended. MOTION CARRIED WITH ALL AYES.*

**Monthly Department Report** – Johnson reported that the water softener project is complete. Johnson reported that tank 1 had high levels of chlorine which liquified the resin to a clay like substance. Johnson stated that adding a filter would cost around \$40,000 so he will keep monitoring it. If it happens again within a short period of time, it may be something to consider. Johnson reported that the hot water heater project is still underway, noting they found the expansion tank and hot water mixing valve were also bad. Johnson reported that there is a negative water flow issue at the Public Safety Complex which is causing a backflow into the kitchen area. Johnson stated he removed the 4” pipes and replaced with 6” pipes to help with the flow. Johnson stated that the cinderblocks will be replaced next. Johnson reported that the coil for ERS 3 has been ordered and it may take up to 5 weeks for delivery, but the valves were installed.

**Other Business** –

Johnson reported that he received 5 bids for the mowing services and has chosen Mills, which is less than the current company. Johnson stated this is a better deal and will include everything.

Hartley reported that she has submitted for the grant for the historic courthouse roofing project.

**Approval of Bills** – The Committee reviewed the monthly bills. *Motion by Vietti, second by Earing to approve the bills as presented. MOTION CARRIED WITH ALL AYES.*

**Public Comment** – The floor was open for public comment.

*Motion by Vietti, second by Myers to adjourn.* **MOTION CARRIED WITH ALL EYES.**

The meeting adjourned at 5:24 p.m.

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Jordan E. Uselding  
Executive Assistant