

LIVINGSTON COUNTY BOARD
SHERIFF, JAIL & LICENSE COMMITTEE
MINUTES OF NOVEMBER 6, 2023

Committee Vice-Chair Mark Runyon called the meeting to order at 5:00 p.m. in the County Board Room of the Historic Courthouse.

Present: Mark Runyon, Jim Blackard, Joel Barickman, Gina Manker, Bill Mays and Paul Ritter

Absent: Bob Weller

Also Present: Executive Director Alina Hartley, Executive Assistant Jordan Uselding, Human Resource Director Ginger Harris, Sheriff Ryan Bohm, Jail Superintendent Lisa Draper and County Board Members Linda Ambrose, Rebekah Fehr, Marty Fannin, Steven Lovell, James Carley, Michael Haag, Seth Welch and Gerald Earing

Runyon called for any additions or changes to the agenda with none requested. *Motion by Ritter, second by Manker to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the October 2, 2023 meeting. *Motion by Blackard, second by Ritter to approve the minutes as submitted.* **MOTION CARRIED WITH ALL AYES.**

Monthly Department Report – Sheriff Bohm provided a copy of the monthly department report for the Committees review. Bohm reported that the deputies have been utilizing the flock cameras very heavily, which have aided in their traffic stops and arrests. Bohm noted some of our communities in the County have expressed interest about putting them up. Bohm mentioned that promotions will take effect in December and one K9 will be retiring at the same time, leaving 4 K9’s in active duty. Ritter reported that the P2D2 prescription pill and drug disposal take back day event that took place on the October 28th had a turnout of 15.6 lbs. collected, noting that the student volunteers were a huge help and a lot of community connections were made.

Housing Report – Superintendent Draper provided a copy of the Jails monthly housing report, noting that the numbers are remaining steady. Draper reported that the jail door system project is completed with a few bugs to still work out. The company has been working on this remotely, but will be sending out an employee to get this resolved. Draper stated that she has been in contact with Advanced Correctional Healthcare and is hoping to be utilizing their services by December 1st. Draper reported that due to the increase in the food service, she has been looking into other options and has decided to go with Trinity Services Group. The current provider, Kellwell Food Management, wanted to charge \$449,000 per year, opposed to Trinity who indicated their quote is around \$368,000 per year. Draper stated that Trinity will be keeping all current staff, will be using the same quality food and will be providing holiday meals.

Animal Control Report – A copy of the monthly animal control report was distributed. Bohm reported that the Sheriff’s Office recognized the staff members at the Humane Society for their exceptional work and provided them each with a gift card.

Pro-Active Report – A copy of the monthly pro-active report was distributed.

Raffle License – Indian Creek Golf Course Db a The Clubhouse Bar & Grill - The Committee reviewed a Class B Raffle License application submitted by Indian Creek Golf Course. *Motion by Ritter, second by Blackard to approve the raffle license as submitted.*
MOTION CARRIED WITH ALL AYES.

Review & Approval of Bills – The Committee reviewed the bills submitted. *Motion by Manker, second by Mays to approve the bills as submitted.* **MOTION CARRIED WITH ALL AYES.**

The floor was opened for public comment.

Motion by Mays, second by Manker to adjourn. **MOTION CARRIED WITH ALL AYES.**

The meeting was adjourned at 5:31 p.m.

Jordan E. Uselding
Executive Assistant