

LIVINGSTON COUNTY BOARD
PROPERTY COMMITTEE
MINUTES OF NOVEMBER 7, 2023

Committee Vice-Chair Gerald Earing called the meeting to order at 5:00 p.m. in the Committee Room of the Historic Courthouse.

Present: Gerald Earing, Gina Manker, Mark Runyon and Jack Vietti

Absent: John Vitzthum, Dan Myers and Bob Weller

Also Present: Executive Director Alina Hartley, Executive Assistant Jordan Uselding, Finance Director Diane Schwahn, Human Resource Director Ginger Harris, Facility Services Manager Shawn Johnson, County Board Members James Carley, Seth Welch, Marty Fannin, William Mays, Linda Ambrose, Rebekah Fehr and Steven Lovell

Earing called for any additions or changes to the agenda with none requested. *Motion by Vietti, second by Manker to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the October 3, 2023 meeting. *Motion by Runyon, second by Vietti to approve the minutes as submitted. MOTION CARRIED WITH ALL AYES.*

Approval of Bid Results – Hot Water Heater Project – Hartley reported that the County received four bids for the hot water heater project that was due on October 19th. The highest bid that came in was for \$107,000 and the lowest bid received was for \$56,494.70 from Entec/Helm. *Motion by Vietti, second by Manker to recommend approval of the bid results for the replacement of the hot water heater from Entec/Helm. MOTION CARRIED WITH ALL AYES.*

Historic Courthouse Roof Project – Hartley reported that Scharnett Architects will be coming next Tuesday, November 14, at 5:00 p.m. for a special meeting to provide an update on the Historic Courthouse Roof Project.

Monthly Department Report – The monthly department report was distributed to the Committee, a copy of which is attached to these minutes.

Other Business –

Johnson reported that they are having water pressure issues at the Jail and will need a new water softener resin which is estimated to cost around \$9,500 to replace. In addition to the water softener resin, the controllers are also obsolete and will need to be replaced as well at an estimated cost of \$4,000. Johnson stated he received the quote for these repairs from Culligan Water. It was consensus of the committee to move forward with the replacement of the water softener resin including the controllers.

Johnson reported that two of the hot water circulation pump drives have gone bad and the company who makes the parts phased out in 2008. Johnson stated in order to find replacement parts he would need to order them from eBay, noting that we would take the risk of not knowing what we're getting. Johnson reported that it would cost \$6,000 for one new drive and \$2,000 for installation. Shawn indicated that there are four 15HP drives, but we do not need to replace all of them at once. It was consensus of the committee to replace two drives.

Johnson reported that the elevators went down at the Law & Justice Center and in order to get them up and running the control board needs to be fixed, which is now obsolete. Johnson stated that the control board is not covered in the maintenance agreement and will cost \$1,000 to be fixed.

Remaining items were included in the monthly department report.

Approval of Bills – The Committee reviewed the monthly bills. *Motion by Vietti, second by Manker to approve the bills as presented.* **MOTION CARRIED WITH ALL EYES.**

Public Comment – The floor was open for public comment.

Motion by Vietti, second by Runyon to adjourn. **MOTION CARRIED WITH ALL EYES.**

The meeting adjourned at 5:26 p.m.

Jordan E. Uselding
Executive Assistant

Facility Manager Report
October 2023

To: Public Property Committee
From: Shawn Johnson

Public Safety Complex

Booster Tank installed. 6-month delivery wait.

4 of the 6 ovens were not working or working sporadically (4 now work)

Hot water heater, for the kitchen sprung, a leak and blew water back at the control boards shorting out one of them. \$3k to repair.

Hot water circulating drive or motor tripped the breaker (Durham Electric has to evaluate) Pump used for comfort heat.

Water pressure remains an issue from time to time in the kitchen

Belt on ERS 2-unit needs replaced

Law and Justice Center

Abraham Masonry replacing broken bricks on wall.

Air vents for bathrooms need to be installed.

Remove 1 Dying tree from island

Both elevators are currently broken down in the entrance area

Historic Court House

Heat circulating pump 1 needs to be rebuilt.

Installed new shut off valves for hot water circulating pumps.

Boiler 2 inspection failed, had to get a new actuator valve. Entec installed 10/20.

Health and Education Building

Highway Dept removed dead trees from the front of the building.

Installed downspout diverters.

Sprayed for ants

IHR

Remove trees growing from center courtyard

Door removal and roof fix started 10/26

Highway Department

Water Street Building

Waiting on second bid for repairing guard rail. Highway department cleaned up rock debris and put guard rail back together