

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF NOVEMBER 7, 2023

Committee Chair Marty Fannin called the meeting to order at 6:00 p.m. in the Committee Room of the Historic Courthouse.

Present: Marty Fannin, Gerald Earing, Michael Haag, Steven Lovell, Bill Mays, Paul Ritter and Seth Welch

Absent: None

Also Present: Executive Director Alina Hartley, Executive Assistant Jordan Uselding, Finance Director Diane Schwahn, Human Resource Director Ginger Harris, County Treasurer M. Nikki Meier, County Assessor Shelly Renken, County Clerk Kristy Masching, GLCEDC Chief Executive Officer Adam Dontz and County Board Members James Carley, Rebekah Fehr and Linda Ambrose.

Fannin called for any additions or corrections to the revised agenda with none requested. *Motion by Lovell, second by Ritter to approve the revised agenda as presented.*

MOTION CARRIED WITH ALL AYES.

The Committee reviewed the minutes of the October 3, 2023 and October 12, 2023 meetings. *Motion by Ritter, second by Earing to approve the minutes as submitted.*

MOTION CARRIED WITH ALL AYES.

GLCEDC Grant Request – Lifetime Auto – Dontz reported that this is an agreement between the Greater Livingston County Economic Development Council and Lifetime Auto Corp, for the issue of an economic incentive grant in the amount of \$50,000 under the condition the Company hires ten full-time employees with a wage and benefit package at least \$34,148 per year. Dontz stated the grant is to be funded in installments; \$25,000 when the contract takes effect and the remainder will be provided after a 6-month assessment. *Motion by Ritter, second by Welch to recommend approval of the GLCEDC grant request for Lifetime Auto.* **MOTION CARRIED WITH ALL AYES.**

Resolution Authorizing Transfer of Funds – Schwahn reported that budgeted funds need to be moved to cover unanticipated maintenance expenses. Schwahn noted that at this time she is able to pull from other maintenance accounts, but it is likely there will be a need to pull from contingency for additional expenses going forward. Schwahn reported that funds need to be moved from Solid Waste to Regional Planning to cover the employees pay, since the retirement of the Director and how salaries were previously split. *Motion by Haag, second by Ritter to recommend approval of the resolution authorizing the transfer of funds.* **MOTION CARRIED WITH ALL AYES.**

Resolution Increasing Election Judges Compensation – Masching reported that the State Board of Elections increased the Election Judges compensation reimbursement from \$45 to \$65. *Motion by Haag, second by Ritter to recommend approval of the resolution increasing the Election Judges compensation.* **MOTION CARRIED ON VOICE VOTE.** Abstain: Bill Mays

Resolution Authorizing the Transfer of Deed Sealed Bid Auction – Meier reported that two subject parcels were sold at the sealed bid auction. The first bid was for a small strip of land near the hospital and gas station in Pontiac and the second bid is for an empty lot in Streator. *Motion by Earing, second by Ritter to recommend approval of the resolution authorizing the transfer of deed.* **MOTION CARRIED WITH ALL AYES.**

Resolution for Re-Appointment of Supervisor of Assessments – Fannin reported this is the re-appointment of Shelly Renken, the Supervisor of Assessments. *Motion by Mays, second by Ritter to recommend approval of the resolution re-appointing the supervisor of Assessments.* **MOTION CARRIED WITH ALL AYES.**

FY 2024 Budget, Levies & Capital Requests – Schwahn reported that the documents have been finalized, noting minor grammatical errors have been fixed. Schwahn stated that the Table of Contents is interactive and each page has a link that will allow them to return to the Table of Contents. *Motion by Lovell, second by Welch to recommend approval of the FY 2024 Budget, Levies & Capital Requests.* **MOTION CARRIED WITH ALL AYES.**

Finance Report – The Committee reviewed a copy of the monthly finance report previously distributed.

Review & Approval of Bills – The Committee reviewed the bills submitted. *Motion by Ritter, second by Earing to approve the bills as submitted.* **MOTION CARRIED WITH ALL AYES.**

The floor was opened for public comment.

Motion by Mays, second by Lovell to adjourn. **MOTION CARRIED WITH ALL AYES.**

The meeting adjourned at 6:23 p.m.

Jordan Uselding
Executive Assistant