

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF SEPTEMBER 5, 2023

Committee Chair Marty Fannin called the meeting to order at 6:00 p.m. in the Committee Room of the Historic Courthouse.

Present: Marty Fannin, Gerald Earing, Steven Lovell, Bill Mays, Paul Ritter and Seth Welch

Absent: Michael Haag

Also Present: Executive Director Alina Hartley, Finance Director Diane Schwahn, County Treasurer M. Nikki Meier, Veterans Assistance Commission Superintendent Michael Haerr and County Board Members James Carley, Rebekah Fehr and Linda Ambrose.

Fannin called for any additions or corrections to the agenda with none requested. *Motion by Ritter, second by Earing to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the August 8, 2023 meeting. *Motion by Welch, second by Mays to approve the minutes as submitted. MOTION CARRIED WITH ALL AYES.*

FY 2024 Budget, Levies & Capital Requests – Finance Director Diane Schwahn reviewed the status of the budget with the Committee. Schwahn first reviewed the levy worksheet noting that there was a request from the VAC to increase their levy by approximately \$35,000. Schwahn reviewed other adjustments within the levies noting that there is an anticipated decrease in the overall rate. Schwahn then reviewed the general fund balance sheet and summaries with the Committee. Schwahn stated that normally she would be prepared to review the all funds summaries as well, however, the budgets for Mental Health and Public Health had not yet been reviewed by their boards. Discussion took place regarding a special meeting to be held on September 27th at 5 p.m..

Business Resiliency Grant – Hartley reported that Old Route 66 Family Restaurant submitted an application for the business resiliency grant. Hartley noted that the public hearing will take place at 5:30 p.m. on September 14th. *Motion by Ritter, second by Earing to recommend approval of the Business Resiliency Grant pending results of the hearing. MOTION CARRIED WITH ALL AYES.*

Resolution: Anti-Displacement & Relocation Plan – Hartley reported that this resolution is required as part of the grant application process. Hartley stated that many counties had adopted this plan and resolution back in the 70's, but a quick review did not locate it. Hartley stated that she felt it was easier to just present it for approval once more. Hartley stated that the plan includes a commitment by the board to rebuild any

buildings that are being torn down as part of the application and grant funds. Hartley stated that this will not apply to the current application, even though it is a requirement. *Motion by Earing, second by Welch to recommend approval of the Anti-Displacement & Relocation Plan Resolution.* **MOTION CARRIED WITH ALL AYES.**

Finance Report – The Committee reviewed a copy of the monthly finance report previously distributed.

Review & Approval of Bills – The Committee reviewed the bills submitted. *Motion by Ritter, second by Lovell to approve the bills as submitted.* **MOTION CARRIED WITH ALL AYES.**

The floor was opened for public comment.

Motion by Ritter, second by Lovell to adjourn. **MOTION CARRIED WITH ALL AYES.**

The meeting adjourned at 6:28 p.m.

Jordan Uselding
Executive Assistant