

LIVINGSTON COUNTY BOARD
SHERIFF, JAIL & LICENSE COMMITTEE
MINUTES OF OCOTBER 2, 2023

Committee Chair Bob Weller called the meeting to order at 5:02 p.m. in the County Board Room of the Historic Courthouse.

Present: Bob Weller, Mark Runyon, Jim Blackard, Joel Barickman (arrived at 5:05 p.m.) and Bill Mays

Absent: Gina Manker and Paul Ritter

Also Present: Executive Director Alina Hartley, Executive Assistant Jordan Uselding, Human Resource Director Ginger Harris, Sheriff Ryan Bohm, Jail Superintendent Lisa Draper, Probation Director Ron Baker and County Board Members Linda Ambrose, Rebekah Fehr, Marty Fannin, and James Carley

Weller called for an amendment to the agenda, removing item b, “request to exceed travel policy threshold.” *Motion by Blackard, second by Mays to approve the agenda as amended.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the September 6, 2023 meeting. *Motion by Runyon, second by Mays to approve the minutes as submitted.* **MOTION CARRIED WITH ALL AYES.**

Probation Quarterly Report – Baker reported that the probation budget is on target for the year at 78% expended. Baker reported that reimbursements from the State are up, and he expects an additional increase of approximately \$50,000 for 2024. Baker noted that they are budgeting approximately \$90,000 of expenses out of their probation fees. Baker noted that the probation officer position has been filled and will start on October 16th.

Request to Exceed Travel Policy Threshold – Removed.

Monthly Department Report – Sheriff Bohm provided a copy of the monthly department report for the Committees review.

Housing Report – Superintendent Draper provided a copy of the Jails monthly housing report, noting that the numbers are remaining steady. Draper reported that the door project began today and they are unsure of when it will be completed, as it may take up to 3 weeks or longer. Draper mentioned that all inmates are on lockdown, they have more officers on duty at one time and there is a patrol deputy doing outside security for the time being. Draper informed the committee that the food provider has raised their rates by 20% so she is actively looking for a new food vendor.

Animal Control Report – A copy of the monthly animal control report was distributed.

Pro-Active Report – A copy of the monthly pro-active report was distributed.

Special Event Request - Wildflower - Hartley reported the vendor, Wildflower Road, LLC, submitted a special use permit liquor license application for their mobile wine bar, requesting to attend the Chi Omega Barn Dance in Fairbury on October 28, 2023. Hartley noted that appropriate paperwork had been received. *Motion by Blackard, second by Mays to approve the Special Event Application as submitted.* **MOTION CARRIED WITH ALL EYES.**

Raffle Licenses – N/A

Review & Approval of Bills – The Committee reviewed the bills submitted. *Motion by Mays, second by Runyon to approve the bills as submitted.* **MOTION CARRIED WITH ALL EYES.**

The floor was opened for public comment.

Motion by Blackard, second by Mays to adjourn. **MOTION CARRIED WITH ALL EYES.**

The meeting was adjourned at 5:18 p.m.

Jordan E. Uselding
Executive Assistant