

LIVINGSTON COUNTY BOARD  
FINANCE COMMITTEE  
MINUTES OF OCTOBER 3, 2023

Committee Chair Marty Fannin called the meeting to order at 6:02 p.m. in the Committee Room of the Historic Courthouse.

Present: Marty Fannin, Gerald Earing, Steven Lovell, Bill Mays, Paul Ritter and Seth Welch

Absent: Michael Haag

Also Present: Executive Director Alina Hartley, Executive Assistant Jordan Uselding, Finance Director Diane Schwahn, Human Resource Director Ginger Harris, County Treasurer M. Nikki Meier, County Board Members James Carley, Rebekah Fehr and Linda Ambrose.

Fannin called for any additions or corrections to the agenda with none requested. *Motion by Ritter, second by Mays to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the September 5, 2023 and September 27, 2023 meetings. *Motion by Welch, second by Ritter to approve the minutes as submitted.* **MOTION CARRIED WITH ALL AYES.**

**Disposition of Excess Property Request by LACC** – Hartley reported that the LACC has expressed interest in two excess vehicles that can be used in the classroom setting. Hartley noted that one vehicle is a 2015 Tahoe with 189,625 miles and a blown transmission. Hartley reported that the second vehicle is a 2015 Explorer with 196,400 miles which limped into the parking lot and has sat immobile since. Members expressed that they felt this was a good use of the vehicles. *Motion by Ritter, second by Earing to recommend approval of the transfer of excess property as requested to the LACC in an as is condition.* **MOTION CARRIED WITH ALL AYES.**

**FY 2024 Budget, Levies & Capital Requests** – Finance Director Diane Schwahn reported that she is still working on getting the final draft of the FY 2024 budget together. It was consensus of the committee to meet on October 12<sup>th</sup> before the board meeting to review the display copy.

**ADA Project – Change Order Request: Relocation of Electrical** – Hartley reported that Vissering Construction Company submitted a proposal for the relocation of the electrical panels at the Law & Justice Center. Hartley noted the quote presented is in the amount of \$231,906.79 and is provided as an estimate, with work to be completed on a time and materials basis. Hartley stated that in addition there will be design and engineer costs estimated at \$15,000. *Motion by Ritter, second by Mays to recommend approval of*

*the change order request to relocate the electrical panels at the Law & Justice Center.*  
**MOTION CARRIED WITH ALL AYES.**

**Finance Report** – The Committee reviewed a copy of the monthly finance report previously distributed. Schwahn noted that everything is as expected so far.

**Review & Approval of Bills** – The Committee reviewed the bills submitted. *Motion by Ritter, second by Earing to approve the bills as submitted.* **MOTION CARRIED WITH ALL AYES.**

The floor was opened for public comment.

*Motion by Mays, second by Lovell to recess.* **MOTION CARRIED WITH ALL AYES.**

The meeting recessed at 6:25 p.m.

---

Jordan Uselding  
Executive Assistant