

LIVINGSTON COUNTY BOARD
SHERIFF, JAIL & LICENSE COMMITTEE
MINUTES OF SEPTEMBER 6, 2023

Committee Chair Bob Weller called the meeting to order at 5:00 p.m. in the County Board Room of the Historic Courthouse.

Present: Bob Weller, Mark Runyon, Jim Blackard, Joel Barickman, Gina Manker, and Bill Mays

Absent: Ritter

Also Present: Executive Director Alina Hartley, Finance Director Diane Schwahn, Human Resource Director Ginger Harris, Sheriff Ryan Bohm, Jail Superintendent Lisa Draper, and County Board Members Linda Ambrose, Rebekah Fehr, Marty Fannin, and Gerald Earing

Weller called for any additions or changes to the revised agenda with none requested. *Motion by Manker, second by Blackard to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the August 7, 2023 meeting. *Motion by Manker, second by Barickman to approve the minutes as submitted. MOTION CARRIED WITH ALL AYES.*

Probation Quarterly Report – Removed.

Request to Exceed Travel Policy Threshold – Removed.

2024 Holiday Schedule Amended – The Committee reviewed an amended order from the 11th Judicial District regarding the 2024 holiday schedule. Hartley noted that the only change was the addition of election day. *Motion by Blackard, second by Runyon to recommend approval of the 2024 holiday schedule as amended. MOTION CARRIED WITH ALL AYES.*

Monthly Department Report – Sheriff Bohm provided a copy of the monthly department report for the Committees review.

Housing Report – Superintendent Draper provided a copy of the Jails monthly housing report for June 2023. Draper reported that she had one correctional officer graduate the academy last Friday, and one scheduled for this Friday. Draper reported that she has one more vacancy to fill and will be fully staffed. Draper reported that the door project will begin on October 2nd.

Animal Control Report – A copy of the monthly animal control report was distributed.

Pro-Active Report – A copy of the monthly pro-active report was distributed.

Raffle License – St. Paul School - The Committee reviewed a Class B Raffle License application submitted by St. Paul Catholic School. *Motion by Manker, second by Blackard to approve the raffle license as submitted.* **MOTION CARRIED WITH ALL AYES.**

Review & Approval of Bills – The Committee reviewed the bills submitted. *Motion by Mays, second by Runyon to approve the bills as submitted.* **MOTION CARRIED WITH ALL AYES.**

The floor was opened for public comment.

Motion by Mays, second by Blackard to adjourn. **MOTION CARRIED WITH ALL AYES.**

The meeting was adjourned at 5:14 p.m.

Alina M. Hartley
Executive Director