

LIVINGSTON COUNTY BOARD  
SHERIFF, JAIL & LICENSE COMMITTEE  
MINUTES OF JULY 10, 2023

Committee Vice-Chair Mark Runyon called the meeting to order at 4:30 p.m. in the County Board Room of the Historic Courthouse.

Present: Bob Weller (arrived at 4:41p.m.), Mark Runyon, Jim Blackard, Joel Barickman, Gina Manker, Bill Mays and Paul Ritter

Absent: None

Also Present: Executive Director Alina Hartley, Executive Assistant Jordan Uselding, Finance Director Diane Schwahn, Human Resource Director Ginger Harris, Sheriff Ryan Bohm, Jail Superintendent Lisa Draper, County Board Members Marty Fannin, Rebekah Fehr, Linda Ambrose, Gerald Earing and Presenter Ana Franklin (Advanced Correctional Healthcare, Inc.).

Runyon called for any additions or changes to the agenda with none requested. *Motion by Manker, second by Ritter to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the June 5, 2023 meeting. *Motion by Ritter, second by Blackard to approve the minutes as submitted.* **MOTION CARRIED WITH ALL AYES.**

**Fireworks Display Permit – Long Point** – The Committee reviewed a Fireworks Display Permit submitted by Long Point Community Foundation. *Motion by Ritter, second by Blackard to approve the Fireworks Display Permit as submitted.* **MOTION CARRIED WITH ALL AYES.**

**Fireworks Ordinance** – Sheriff Bohm mention that he spoke with Pontiac Fire Chief Campbell and found that it would be responsible to regulate the sale of fireworks and make sure they are inspected at certain intervals to prevent any liabilities. Discussion took place regarding updating the county fireworks ordinance. *Motion by Ritter, second by Manker to request the States Attorney draft an ordinance for review at next month's meeting.* **MOTION CARRIED WITH VOICE VOTE.** Present but abstaining: Jim Blackard

**Special Event Request – Wildflower** - Hartley reported that they received a special event application for a mobile wine bar to attend the Prairie Dirt Classic Vendor Fair on July 29, 2023. Hartley reported that the vendor, Wildflower Road, LLC, is fully insured and has provided a copy of their state and local liquor license. *Motion by Ritter, second by Blackard to approve the Special Event Application as submitted.* **MOTION CARRIED WITH ALL AYES.**

**FY 2024 Holiday Schedule** – The Committee reviewed the Illinois Supreme Court Holiday Schedule for the year of 2024. *Motion by Blackard, second by Manker to recommend approval of the FY 2024 Holiday Schedule.* **MOTION CARRIED WITH ALL AYES.**

**Presentation: Advanced Correctional Healthcare** – Ana Franklin from Advanced Correctional Healthcare, Inc. (ACH) was present to explain their program options and provide background of their company since we have been having ongoing issues with our current jail healthcare provider. Franklin reported that they are the largest inmate healthcare provider in the United States that specializes in only jails, currently serving 68 counties. Franklin stated that ACH understands regulations, rules, and liabilities for civil rights issues. Franklin stated that ACH would assess inmate population and the facility to find the best program to fit our jail, recommending that we have doctors, nurses and mental health staff/resources. Franklin reported that ACH has access to National Pharmaceuticals, which we will receive their discount, and provides electronic medical records, training online and in person for all officers, fit for duty assessments and officer wellness all for free. Discussion took place.

**Monthly Department Report** – Sheriff Bohm provided a copy of the monthly department report for the Committees review. Bohm reported Deputy Hoffmeyer was assaulted last week while out on a call and is taking some time to recover. Bohm noted it was difficult for the other deputy to respond quickly since he was on the other side of the County. Bohm stated that he would like to add an additional \$20,000 to the overtime budget, so 3 deputies can be placed on the road together. Discussion took place and Weller suggested to propose it within next year’s budget.

**Housing Report** – Superintendent Draper provided a copy of the Jails monthly housing report for May 2023.

**Animal Control Report** – A copy of the monthly animal control report was distributed.

**Pro-Active Report** – Sheriff Bohm stated the department seized 31.3 grams of cocaine, 119 grams of heroin, 2.6 grams of meth and one vehicle. Bohm stated the pro-active unit made 4 assists and 2 arrests.

**Raffle License – Pontiac Sportsman’s Club** - The Committee reviewed a Class B Raffle License application submitted by Pontiac Sportsman’s Club. *Motion by Manker, second by Ritter to approve the raffle license as submitted.* **MOTION CARRIED WITH ALL AYES.**

**Review & Approval of Bills** – The Committee reviewed the bills submitted. *Motion by Barickman, second by Ritter to approve the bills as submitted.* **MOTION CARRIED WITH ALL AYES.**

The floor was opened for public comment.

*Motion by Mays, second by Blackard to adjourn.* **MOTION CARRIED WITH ALL AYES.**

The meeting was adjourned at 6:01 p.m.

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Jordan E. Uselding  
Executive Assistant