

LIVINGSTON COUNTY BOARD
INFORMATION & TECHNOLOGY COMMITTEE
MINUTES OF JUNE 7, 2023

Committee Chair Gina Manker called the meeting to order at 4:30 p.m., in the Committee Room of the Historic Courthouse located at 112 W. Madison St. in Pontiac, Illinois.

Present: Gina Manker, Bill Mays, Rebekah Fehr, Marty Fannin, Dan Myers, Seth Welch

Absent : Joel Barickman

Also Present: Executive Director Alina Hartley, Executive Assistant Jordan Uselding, Network & Computer Systems Administrator Jon Sear, Human Resource Director Ginger Harris, Finance Director Diane Schwahn, and County Board Members James Carley and Gerald Earing.

Manker called for any additions or corrections to the agenda with none requested. *Motion by Fannin, second by Mays to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the April 5, 2023 meeting. *Motion by Fannin, second by Fehr to approve the minutes as submitted. MOTION CARRIED WITH ALL AYES.*

LJC Outstanding Issues – Sear reported that he replaced 5 cameras at the Law & Justice Center that were no longer working with cameras he had left from a previous project. Sear stated that there are 6 cameras that are still down, but to replace each one would cost \$400 each. Sear mentioned that all cameras will be replaced next year with the new system. It was consensus of the Committee to only fix the cameras that pose a security risk in the meantime. *Motion by Fannin, second by Fehr to recommend approval to fix any cameras that pose a security risk at the Law and Justice Center. MOTION CARRIED WITH ALL AYES.*

IT Staffing Levels / Capacity - Manker expressed that she would like the Committee to consider hiring an additional full-time IT person in next year's budget. Discussion took place with some members expressing a need for an individual with a good amount of knowledge as opposed to entry level. Some members questioned the ability to contract out some of the work. Discussion continued. *Motion by Manker, second by Fehr to move forward with pursuing a full-time IT person, budgeting at the mid-point of the appropriate P classification. MOTION CARRIED WITH ALL AYES.*

Virtual Server Upgrade Project – Sear reported that the server was ordered and should be delivered by the end of July. Sear stated that he is planning to move Spillman over on September 18, 2023, but the system may go down for a short period of time. Sear mentioned the outage will affect VCOM 911.

Jail Door System – Sear reported that the replacement of the jail door electronic control system is still projected to be installed by the end of summer. Sear stated that the work will take a week

to complete and during that week the Jail and Sheriff's Department will only have key access through all doors.

RFP for Courtrooms – Sear reported that he received 3 bids for the upgrade in the Courtrooms and Bennett Technologies came in with the lowest proposal, including new hardware. Sear stated that the agreement was signed with Bennett Technologies, but the equipment is on backorder for 8-9 months.

The floor was open for public comment.

Motion by Fannin, second by Mays to adjourn. **MOTION CARRIED WITH ALL AYES.**

Meeting adjourned at 4:55 p.m.

Jordan E. Uselding
Executive Assistant