

LIVINGSTON COUNTY BOARD
SHERIFF, JAIL & LICENSE COMMITTEE
MINUTES OF JUNE 5, 2023

Committee Chair Bob Weller called the meeting to order at 5:00 p.m. in the County Board Room of the Historic Courthouse.

Present: Bob Weller, Mark Runyon, Jim Blackard, Joel Barickman, Gina Manker, Bill Mays and Paul Ritter

Absent: None

Also Present: Executive Director Alina Hartley, Executive Assistant Jordan Uselding, Finance Director Diane Schwahn, Human Resource Director Ginger Harris, Sheriff Ryan Bohm, Jail Superintendent Lisa Draper, County Board Members James Carley, Seth Welch, Marty Fannin, Rebekah Fehr, Linda Ambrose and Presenter Melissa Romaine (Romaine Companies).

Weller called for any additions or changes to the agenda with none requested. *Motion by Ritter, second by Manker to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the May 1, 2023 meeting. *Motion by Blackard, second by Runyon to approve the minutes as submitted. MOTION CARRIED WITH ALL AYES.*

Presentation: Body Scanner – Melissa Romaine presented a full body dual view x-ray scanner with DRUGGUARD, a narcotic detection software that aids in the detection of swallowed contraband. Romaine explained that this machine is able to detect weapons, narcotics, knives & blades, electronic devices and swallowed or inserted foreign objects located in or on the body. Romaine stated the machine takes 7 seconds to scan and keeps track of all inmate information. Romaine mentioned that the company will provide a 4-hour training course to all correctional officers at no additional charge, as well as software updates and check for radiation leaks every 6 months. Romaine stated if there are any repairs, they will have the machine working again within 48 hours. COMPASS DV (full body scanner) has a lifespan of approximately 1 million scans and comes with a 2-year warranty. It was mentioned that there would need to be power adjustments in the officer vestibule to service this machine.

Upcoming Budget Items – Sheriff Bohm presented the Committee with a list of capital purchases he will need assistance in prioritizing for next years upcoming budget. Bohm stated he was not seeking action at this time and discussion took place.

Monthly Department Report – Sheriff Bohm provided a copy of the monthly department report for the Committees review.

Housing Report – Superintendent Draper provided a copy of the Jails monthly housing report for April 2023.

Animal Control Report – A copy of the monthly animal control report was distributed.

Pro-Active Report – A copy of the monthly pro-active report was distributed.

Raffle License – Futures Unlimited, Inc. - The Committee reviewed a Class A Raffle License application submitted by Futures Unlimited, Inc. *Motion by Runyon, second by Ritter to approve the raffle license as submitted.* **MOTION CARRIED WITH ALL AYES.**

Review & Approval of Bills – The Committee reviewed the bills submitted. *Motion by Blackard, second by Barickman to approve the bills as submitted.* **MOTION CARRIED WITH ALL AYES.**

The floor was opened for public comment.

Motion by Blackard, second by Barickman to adjourn. **MOTION CARRIED WITH ALL AYES.**

The meeting was adjourned at 6:03 p.m.

Jordan E. Uselding
Executive Assistant