

LIVINGSTON COUNTY BOARD
PROPERTY COMMITTEE
MINUTES OF JUNE 6, 2023

Committee Chair John Vitzthum called the meeting to order at 5:01 p.m. in the Committee Room of the Historic Courthouse.

Present: John Vitzthum, Gerald Earing, Gina Manker, Dan Myers, Mark Runyon, Jack Vietti and Bob Weller

Absent: None

Also Present: Executive Director Alina Hartley, Executive Assistant Jordan Uselding, Finance Director Diane Schwahn, Human Resource Director Ginger Harris, County Board Members Bill Mays, Seth Welch, Rebekah Fehr, Mike Haag, Marty Fannin and Linda Ambrose

Vitzthum called for any additions or changes to the agenda with none requested. *Motion by Manker, second by Earing to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the May 2, 2023 meeting. *Motion by Weller, second by Manker to approve the minutes as submitted.* **MOTION CARRIED WITH ALL AYES.**

PSC Hot Water Heater / Proposal from Entec –The Committee reviewed a proposal from Entec for project development, mobilization, engineering, bidding, construction management, administration, coordination and commissioning related to the hot water replacement project at the Public Safety Complex. Hartley stated that Entec will fully explore the options narrowed internally and will review those options with the Committee allowing them to decide on how best to move forward. Hartley stated that the project was originally let as a design build project, but there was only one response received. *Motion by Weller, second by Earing to recommend approval of the project agreement between Livingston County and ENTEC Services, Inc.* **MOTION CARRIED ON VOICE VOTE.**

County Farm Ground – Vitzthum reported that the lease will be up this year for the grounds located at 14335 US HWY 66, Pontiac, IL. Vitzthum stated that the lease will expire at the end of October and must go up for bid this year. Vitzthum mentioned there are 2 parcels with about 216 acres combined of land available that the County owns, a portion where the former nursing home was located is not farmable at this time. Vitzthum questioned if the Committee would be interested in exploring a solar development on the non-tillable land. The committee discussed the possibility of leasing out a portion that is farmable and looking into solar projects for the remaining with the consensus being that the option should be explored.

ERS 3 Water Coil Replacement – Vitzthum stated at the Public Safety Complex, there is a faulty coil that froze and needs to be replaced. XCell Mechanical Services provided a proposal for the labor and material to install one new chilled water coil for ERS 3 in the amount of \$8,371, with a lead time of 4-5 weeks. *Motion by Vitzthum, second by Manker to recommend*

approval of the proposal from XCell Mechanical Services. MOTION CARRIED ON VOICE VOTE.

Monthly Department Report – The monthly department report was distributed to the Committee, a copy of which is attached to these minutes.

Other Business – Vitzthum reported that Popejoy repaired that generator at the Health Department and Eppel Construction is moving along on the parking lot. Vitzthum raised concerns on the condition of the exterior siding and roof at the old IHR Building. Vitzthum mentioned that a contractor will be going out to take a look at the building before making any decisions. Discussion took place.

Approval of Bills – The Committee reviewed the monthly bills. *Motion by Vietti, second by Runyon to approve the bills as presented. MOTION CARRIED WITH ALL EYES.*

Public Comment – The floor was open for public comment.

Motion by Vietti, second by Earing to adjourn. MOTION CARRIED WITH ALL EYES.

The meeting adjourned at 5:42 p.m.

Jordan E. Uselding
Executive Assistant

Facility Manager Report May 2023

To: Public Property Committee

From: Steve Shoop

Public Safety Complex

Culligan repaired the water softener, had a bad switch preventing it from doing any regeneration cycles.

East gate wasn't opening properly, it had been struck and bent in the center. We used a hydraulic jack to straighten it.

Elevator has been tested and certified, passed according new testing guidelines.

Law and Justice Center

Gate to Courtroom #3 has been broken again. Repaired by Ray.

Front of building has been pressure washed and will be working on cleaning windows and checking seals around the windows and roof.

Eppel Construction repaired rear sewer grate, had been eaten away on south end causing the grates to fall in becoming a hazard.

Motor controlling holding 5 has a short, we have a spare and will replace. Door is still usable just have to do it manually.

Roof flashing that is cause water leak in Lactation room will fixed as soon as IT finishes cameras using the lift. Membrane will have to be re glued and then leak tested.

House of Roland is slated to be here 6/14 to repair sun shades in Courtroom #1. They do not go down but blackout shades still work.

Historic Court House

Western has been doing roof work and will be continuing doing so on and off all month.

We will be doing window work this month and next to outside exterior windows.

New tree to be planted where old one was removed. Also cleaning up around building and around ramp area.

Health and Education Building

Door in clinic area had a handle break off, trying to get Von Duprin to replace under warranty. Ordered a spare that is more durable as function was never specified by Contractor.

The generator has been officially fixed. Popejoy was there on 5/19 and re plumbed the line to regulator and replaced the regulator. They then load tested it and then simulated 3 power outages and generator started every time. I have asked for information about a service contract to do yearly maintenance.

IHR

Will be cleaning up outside courtyard area looking at fixing and addressing outside siding issues.

Will also be looking into restriping the parking area when rear of H&E Building is complete.

Highway Department

Normal building maintenance

Have some exterior building issues that Clay would like to us to take care of with weather permitting.

Water Street Building

Normal building maintenance

When weather is warmer we will be restriping the parking lot.

Storage area by back door needs to have some wood replaced as it showing water damage. We will repair the small section.

Will be cleaning out all gutters and downspouts. Some are currently blocked.

Pending Maintenance Issues

Safety Complex

ERS#3 cooling coils – they froze and need replaced but only have one quote currently, two other people have opted out due to commercial air handler and building. Needs to be done as it will only be getting hotter, area currently has no A/C. Only 1 quote info available.

Law & Justice Center

Still getting info for replacement AED's and talking to OSF