

JOB POSTING

Position Title	Executive Director
Department	Mental Health
Shift	30 hours per week; 8:00 am – 4:30 pm
Salary (Optional)	\$56,720 - \$75,080
Brief Job Description	The Executive Director is responsible for planning, funding, and monitoring community mental health services in Livingston County. The Executive Director is the Chief Executive Officer for the Board and is responsible for managing operations of the Board and assuring that all board duties and responsibilities specified in the Community Mental Health Act are carried out appropriately and efficiently. This position is also responsible for the staff supervision.
Education Requirements	A Master's Degree in a human service field and 5 years' experience in mental health or developmental disabilities are preferred. A combination of a Bachelor's Degree and 5 or more years' experience is acceptable for the position.
Additional Comments	Proficient computer, oral, and written communication skills required. Absolute integrity and sufficient maturity to handle confidential aspects of the job is required. Ability to speak publicly and maintain collaborative relationships with the community providers is essential.
Instructions for Applying	To Apply, go to https://www.vscyperhosting3.com/livingston/ OR The application can be downloaded at www.livingstoncountyil.gov by clicking on Employment under "About Livingston" OR Applications can be picked up at the Mental Health Board, 310 E Torrance Ave., Pontiac, IL 61764. Return completed application to: Chris Myers, Executive Director Livingston County Mental Health Board 310 E. Torrance Ave. Pontiac, IL 61764 chris@lcmhb.com
Application Deadline	August 21, 2023