

LIVINGSTON COUNTY BOARD
SHERIFF, JAIL & LICENSE COMMITTEE
MINUTES OF FEBRUARY 6, 2023

Committee Chair Bob Weller called the meeting to order at 5:00 p.m. in the County Board Room of the Historic Courthouse.

Present: Bob Weller, Mark Runyon, Jim Blackard, Joel Barickman, Gina Manker, Bill Mays and Paul Ritter

Absent: None

Also Present: County Board Members Seth Welch, Steven Lovell, Marty Fannin and Rebekah Fehr, Executive Director Alina Hartley, Finance Director Diane Schwahn, Human Resource Director Ginger Harris, Sheriff Ryan Bohm, Coroner Danny Watson, Probation Director Ronald Baker and Probation Supervisor Erick Mund.

Weller called for two amendments to the agenda, adding a report from the Coroner's Office and a Raffle License from St. Paul School. *Motion by Ritter, second by Blackard to approve the agenda as amended.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the January 4, 2023 meeting. There was an amendment to the minutes changing "Sgt. Draper to Superintendent Draper". *Motion by Ritter, second by Runyon to approve the minutes as amended.* **MOTION CARRIED WITH ALL AYES.**

Probation Quarterly Report – Ron Baker was present to provide a quarterly update to the Committee. Baker reported that the State reimbursements are on trend for the year. Baker stated that for next year, they were able to negotiate the structure of the department which will result in an additional reimbursement of approximately \$16,000. Baker discussed the recent hiring processes for both a Probation Officer as well as a support position. Baker reported that he is concerned regarding potential impacts to his budget coming from state initiatives. Baker indicated that he could see costs for software improvements, estimated at \$10,000 - \$15,000, being necessary due to an increase in data being required by the State.

Monthly Department Report – Sheriff Bohm provided a copy of the monthly department report for the Committees review.

Housing Report – Superintendent Draper reported the population in December being at 51 Local, 90 Federal and 2 Cook County. Draper reported an estimated federal housing billing of \$261,978 and \$22,336 for transports. Draper stated she and Sheriff Bohm will provide data on transport mileage.

Animal Control Report – A copy of the monthly animal control report was distributed.

Pro-Active Report – A copy of the monthly pro-active report was distributed.

STEP Grant – Sheriff Bohm reported that the STEP grant focuses on six programs targeting distracted driving, drunk driving and speeding, with the grant application being due February 17th. It was noted that the grant will require approval from the Finance Committee and the full board prior to being accepted, pursuant to the county’s grant policy, since the department does not have sufficient funds within their budget to cover the additional expenses.

Coroner’s Report – Danny Watson provided an annual report for the Committees review.

Raffle License – St. Paul Catholic School: The Committee reviewed one application for a class B raffle license, submitted by St. Paul Catholic School. *Motion by Ritter, second by Blackard to approve the Raffle License Application as submitted. Abstain: Bob Weller*
MOTION CARRIED WITH ALL AYES.

Review & Approval of Bills – The Committee reviewed the bills submitted. William Mays questioned an academy training invoice that was submitted. Discussion took place. *Motion by Mays, second by Blackard to approve the bills as submitted.* **MOTION CARRIED WITH ALL AYES.**

The floor was opened for public comment.

Motion by Runyon, second by Manker to adjourn. **MOTION CARRIED WITH ALL AYES.**

The meeting was adjourned at 5:45 p.m.

Jordan E. Uselding
Executive Assistant