

LIVINGSTON COUNTY BOARD
PROPERTY COMMITTEE
MINUTES OF JANUARY 3, 2023

Committee Chair John Vitzthum called the meeting to order at 5:00 p.m. in the County Board Room of the Historic Courthouse.

Present: John Vitzthum, Gerald Earing, Gina Manker, Dan Myers, Mark Runyon, Jack Vietti and Bob Weller

Absent: None

Also Present: County Board Chair James A. Carley, Executive Director Alina Hartley, Facilities Services Director Steve Shoop, Sheriff Ryan Bohm, Finance Director Diane Schwahn, Human Resource Director Ginger Harris, County Board Members Linda Ambrose, Seth Welch, Marty Fannin, William Mays and Paul Ritter.

Vitzthum called for any additions or changes to the agenda with none requested. *Motion by Vietti, second by Earing to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the December 12, 2022 meeting. *Motion by Weller, second by Runyon to approve the minutes as submitted. MOTION CARRIED WITH ALL AYES.*

Water Heater Replacement – Steve Shoop stated that there are two 250-gallon water tanks located in the Sally Port for booking and laundry. Shoop stated one of the tanks has a leak and the other works fine, although it is 18 years old. Shoop mentioned that he has called around for estimates on replacing the water heaters. Shoop stated that Accel Mechanical quoted \$56,000 to replace and install one new tank, Popejoy quoted between \$58,000-65,000 to replace both tanks, Entec is still taking measurements and Dodson declined to provide. Shoop mentioned that he does like the idea of having a back up incase of any future complications. Hartley noted that due to the amount the replacement will need to go through the formal bid process. Discussion took place regarding the addition of a meter to determine the actual need, as well as the possibility of utilizing the design bid process to allow contractors to offer options for the replacement based on the current need. *Motion by Manker, second by Myers to add the meter and approve issue a formal RFP utilizing the design bid process for replacing the water heater. MOTION CARRIED WITH ALL AYES.*

Monthly Department Report – Steve Shoop provided the monthly department report to the Committee, a copy of which is attached to these minutes.

Approval of Bills – The Committee reviewed the monthly bills. *Motion by Vietti, second by Earing to approve the bills as presented. MOTION CARRIED WITH ALL AYES.*

Public Comment – The floor was open for public comment.

Motion by Vietti, second by Runyon to adjourn. **MOTION CARRIED WITH ALL AYES.**

The meeting adjourned at 5:43 p.m.

Jordan E. Uselding
Executive Assistant

Facilities Managers Report

December 2022

To: Public Property Committee

From: Steve Shoop

Public Safety Complex:

Received quotes from X-Cell Mechanical on replacing the water heater in the sally port that is leaking. I had asked for two options, one being replacing the water as is and then replacing both water heaters for one system that could do both but be more energy efficient and low maintenance.

Entec from Peoria will also be submitting their bid but it isn't finished. I've also contacted Popejoy and Dodson but haven't heard back neither of them.

Will be replacing carpet tiles in Master Control and Booking at the Jail. Carpet tiles are worn and we do have extra tiles in basement.

Had a broken pulley on ERS#3, managed to get a replacement on from Professional Motors in Bloomington.

Normal plumbing and minor maintenance issues

Law & Justice Center:

ADA work by Vissering is progressing and the first Courtroom #3 is done and they are finished in Courtroom #2. Tuesday 12/27 they started in Courtroom#1

Have begun replacing some old light fixtures and bulbs in the building not done during energy audit.

Normal plumbing and maintenance issues

Historic Courthouse:

Main fire pump is set to repaired the week after Christmas. System will down 6-8 hours for pump packing to be replaced and motor checked and

tested. Two smoke detectors have been replaced but one is on backorder as it is a photocell detector.

Lights in the Board Room cleaned and 3 bulbs replaced. Ceiling fans on 1st floor have also been cleaned.

Health and Education Building:

Have been having some odor issues with certain rooms may be tied into the VRF system and lines being plugged and needing to be cleaned.

Trane is sending a tech to check lines and verify system is working properly.

Dealing with some program errors on the heating system as it is not running on weekends and was a challenge this last weekend with the below zero windchills.

OLD IHR

ComEd was out and verified meter working properly. Back fill is still needed around meter where line was ran and not filled properly. County Highway leveled the line across the parking lot as it could be a hazard when plowing snow.

Water Street Building:

No maintenance issues to report

Highway:

Minor issues with some lights and replacing electrical switches for lights.

Other:

Made sure all snowblowers and plow truck ready for coming snow storm. The plow truck needed a new battery during the storm