

LIVINGSTON COUNTY BOARD
INFORMATION & TECHNOLOGY COMMITTEE
MINUTES OF JANUARY 5, 2023

Committee Chair Gina Manker called the meeting to order at 4:30 p.m., in the County Board Room of the Historic Courthouse located at 112 W. Madison St. in Pontiac, Illinois.

Present: Gina Manker, Bill Mays, Joel Barickman, Rebekah Fehr, Marty Fannin, Dan Myers, Seth Welch

Absent :

Also Present: County Board Chair James A. Carley, Executive Director Alina Hartley, Network & Computer Systems Administrator Jon Sear, and Finance Director Diane Schwahn, Human Resource Director Ginger Harris, County Board Members Linda Ambrose, Jim Blackard and Bob Weller.

Manker called for any additions or corrections to the agenda. *Motion by Barickman, second by Fannin to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the November 9, 2022 meeting. Fehr noted a typo in the minutes replacing “they” with “the”. *Motion by Fannin, second by Fehr to approve the November 9, 2022 minutes as amended.* **MOTION CARRIED WITH ALL AYES.**

Annual Maintenance Agreements Visibility & Open Sesame – Sear reported that the annual management fees for Visibility and Open Sesame were not included in the annual budget. Harris stated that Open Sesame is the company that provides the video training; the annual cost was included as an ongoing expense as part of her capital submission. Schwahn stated that the IT budget can cover one of the expenses and the employee benefit fund can fund the other. Open Sesame (\$16,941) will be paid from the employee benefit fund and Visibility (\$14,560) will be paid from the IT budget.

Social Media Account Update– Hartley stated that there were concerns about creating a social media account, and wanted direction on if the account should be implemented. Fehr stated that while attending the UCCI meeting there were concerns raised with the liability of content and monitoring comments. Discussion took place regarding the comments section on the posts, which can be a liability and would require a lot of monitoring. Hartley did inform the committee that the comments section can be turned off. Discussion took place. *Motion by Fehr, second by Fannin to approve moving forward with a social media account, on a trial basis, with the comments section turned off.* **MOTION CARRIED WITH ALL AYES.**

Status Update on Multi-Factor Authentication – Sear reported that there are still 10-12 officers on the night shift that need it done, as well as the Highway Department. Sear stated he is in touch with Clay Metcalf, County Engineer, about getting the Highway Department taken care of. Sear stated that the only problem he has encountered recently is employees have forgotten their phones/fobs, so he has had to bypass their authentication for the day.

The floor was open for public comment.

Motion by Fannin, second by Mays to adjourn. **MOTION CARRIED WITH ALL EYES.**

Meeting adjourned at 4:58 p.m.

Jordan E. Uselding
Executive Assistant