

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF NOVEMBER 9, 2022

Committee Chair Tim Shafer called the meeting to order at 6:00 p.m. in the County Board Room of the Historic Courthouse.

Present: Tim Shafer, Marty Fannin, Jason Bunting (arrived at 7:28 p.m.),
Gerald Earing, Mike Kirkton, Steven Lovell, Seth Welch

Absent: None

Also Present: County Board Chair Kathy Arbogast, County Board Members Linda Ambrose, John Vitzthum, James Carley, and Jim Blackard, Executive Director Alina Hartley, Finance Director Diane Schwahn, Human Resources Director Ginger Harris, Treasurer M. Nikki Meier, Joe Vaughn (IHR), Deb Howard (Homeless Coalition), Jon Kilgore (Pontiac 90) and Mark Dekeersgieter (CIRBN)

Shafer called for any additions or corrections to the revised agenda with none requested. *Motion by Earing; second by Kirkton to approve the revised agenda as presented.*
MOTION CARRIED WITH ALL AYES.

The Committee reviewed the minutes of the October 4, 2022 meeting. *Motion by Welch, second by Fannin to approve the minutes as submitted.* **MOTION CARRIED WITH ALL AYES.**

ARPA Extension Requests – The Committee reviewed requests for extension and/or modification of the ARPA subgrant awards as follows:

Pontiac 90 & 429 – Jon Kilgore was present to request an extension of time for their wireless project. Kilgore stated that supply chain issues have made it difficult to get the parts needed, but the project is progressing. Kilgore reviewed the work that has been completed as well as the work to come. Discussion took place.

IHR – Joe Vaughn was present to request an extension for IHR. Vaughn stated that extending through at least May of 2023 will allow them to finish the semester and school year. Discussion took place.

United Way / Homeless Coalition – Deb Howard reported she felt that their project had run its course with many landlords not wanting people to know that they accepted funds. Howard requested that \$53,032 be transitioned to the United Way to reimburse local service agencies that were shorted the last two fiscal years due to the inability of the organization to fundraise to the full extent. Discussion took place regarding local homelessness and the ability to amend the grant to serve more individuals and not just those impacted by COVID. Consensus was that an amendment would be acceptable.

Workforce Development – A written request for extension of the grant agreement was submitted by Workforce Development and was reviewed by the Committee. *Motion by Bunting, second by Kirkton to recommend approval of extensions of the grant agreements as presented, as well as to amend the grant agreement with the Homeless Coalition as requested and discussed.* **MOTION CARRIED WITH ALL AYES.**

Connect Livingston Broadband Presentation – Marty Fannin and Mark Dekeersgieter provided a presentation on the work completed by the Connect Livingston Broadband group as part of the Connect Illinois broadband planning program. The group recommended that Livingston County partner with CIRBN to maximize potential broadband improvements in Livingston County, and that the remaining ARPA funds be allocated towards those improvements as matching funds. Discussion took place with the consensus being that the presentation should be given to the full board.

Resolutions Authorizing Transfer of Deed – Meier stated this is a sealed bid for one Mobile Home located in Fairbury and five real estate transactions. Meier stated the paperwork is not yet available but will be soon. *Motion by Earing, second by Lovell to recommend approval of the Resolution that had been received Authorizing Transfer of Deed as submitted.* **MOTION CARRIED WITH ALL AYES.**

FY2023 Budget, Capital Requests & Levies – Schwahn stated she has sent out the final draft to the Committee. Schwahn mentioned she has made some minor changes and additions within the budget details and glossary. Schwahn stated the FY2023 budget has been edited, proof read and is hopefully award worthy. *Motion by Bunting, second by Welch to recommend approval of the FY2023 budget, Capital Requests & Levies as submitted.* **MOTION CARRIED WITH ALL AYES.**

Resolution Amending the Circuit Clerk Salary – It was noted that the amendment of the Circuit Clerk salary to match that of the County Clerk and Treasurer, was previously discussed, but not memorialized. *Motion by Kirkton, second by Fannin to recommend approval of the Resolution Amending the Circuit Clerk Salary as submitted.* **MOTION CARRIED WITH ALL AYES.**

Resolution Working Cash Loan Tort – The Committee reviewed a request to transfer \$315,000 from Working Cash to Tort to cover the cost of insurance premiums that would be due in the near future, with said amount to be repaid once the tax distribution was received. *Motion by Earing, second by Lovell to recommend approval of the Resolution Working Cash Loan Tort as submitted.* **MOTION CARRIED WITH ALL AYES.**

Vehicle Purchase Request for the Pontiac Rural Fire District – The Committee reviewed a request for the purchase (for \$1,000) one of the counties used excess vehicles by the Pontiac Rural Fire District to be used as a command vehicle. Hartley noted that the vehicle was a 2016 Explorer with 160,307 miles. *Motion by Kirkton, second by Bunting to recommend approval of the Vehicle Purchase Request for the Pontiac Rural Fire district as submitted.* **MOTION CARRIED WITH ALL AYES.**

Executive Session *Motion by Fannin, second by Welch to go into Executive Session pursuant to 5ILCS 120/2 (c)(2) – Collective Bargaining and 5ILCS 120/2 (c)(21) – Semi-Annual Review of Executive Session Minutes.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted AYE; none NAY.

Executive session began at 7:29 p.m.
Regular session resumed at 7:50 p.m.

Action Resulting from Executive Session – *Motion by Fannin, second by Lovell to open executive session minutes from May 3, 2022 and September 27, 2022, keep closed all remaining executive session minutes, authorize the destruction of all verbatim records dated eighteen months and older previously approved for content and further recommend approval of the collective bargaining agreements with the FOP deputies and correctional officers.* **MOTION CARRIED WITH ALL AYES.**

Review & Approval of Bills – The Committee reviewed the bills submitted. *Motion by Fannin, second by Welch to approve the bills as submitted.* **MOTION CARRIED WITH ALL AYES.**

The floor was opened for public comment.

Motion by Fannin, second by Kirkton to adjourn. **MOTION CARRIED WITH ALL AYES.**

The meeting adjourned at 7:52 p.m.

Alina Hartley
Executive Director