

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF OCTOBER 4, 2022

Committee Chair Tim Shafer called the meeting to order at 6:02 p.m. in the County Board Room of the Historic Courthouse.

Present: Shafer, Fannin, Kirkton, Lovell, Welch

Absent: Bunting and Earing

Also Present: County Board Chair Kathy Arbogast, County Board Members Linda Ambrose, Scott Mennenga, James Carley, Jim Blackard, Bill Mays, and Bob Weller, Executive Director Alina Hartley, Finance Director Diane Schwahn, Human Resources Director Ginger Harris, Public Defender Marinna Metoyer and Treasurer Nikki Meier

Shafer called for any additions or corrections to the revised agenda with none requested. *Motion by Bunting; second by Earing to approve the revised agenda as presented.*
MOTION CARRIED WITH ALL AYES.

The Committee reviewed the minutes of the September 6, 2022, September 13, 2022 and September 27, 2022 meetings. *Motion by Lovell, second by Kirkton to approve the three sets of minutes as presented.* **MOTION CARRIED WITH ALL AYES.**

Livingston County Financial Policies – The Committee reviewed the draft Financial Policies included in the draft budget starting on Page 21. Shafer requested that in the opening paragraph the sentence be changed to “our government’s fiscal...”. The Committee concurred with Shafer’s recommended change and offered no additional changes.

Livingston County Investment Policy – Hartley noted that the Investment Policy is presented for the Committee’s information as well. Hartley stated that the Investment Policy is the responsibility of the Treasurer, but will be included within the budget as recommended. No changes were recommended by the GFOA.

FY 2023 Budget, Capital Requests & Levies – Schwahn reviewed the draft financial summaries with the Committee. Schwahn stated that although the budget reflects a deficit of \$17.7 million, the submittal letter at the beginning of the budget goes into detail on what that means, what those costs are attributable to and how these funds are simply drawn from reserve funds, noting that fund balances remain strong. Discussion took place. *Motion by Fannin, second by Kirkton to recommend approval of the FY 2023 Budget, Capital Requests & Levies being placed on display.* **MOTION CARRIED WITH ALL AYES.**

ARPA Grant Requests– Hartley noted that the ARPA requests for the Mutual Aid Association and Futures Unlimited would be forwarded to the full board as previously

approved. Hartley stated that as instructed she had reached out to Good Samaritan to inquire about the potential purchase. Hartley stated that the letter provided by Rick Hiatt of Good Samaritan discusses the change in ownership and the continued need for assistance. Discussion took place with a willingness amongst Committee members to potentially fund past debts associated with employees and local vendors. The Committee requested a detail be provided for their consideration.

Kirkton stated that during the RLVC Committee meeting, the Workforce Development Board was present to review their annual report with the Committee. Kirkton stated that the agency is having difficulty completing the EMS training based on the lack of EMT instructors and would request an extension of the grant period. Discussion took place with the consensus of the Committee to review any requests for extension at their next regular scheduled meeting.

Monthly Finance Report – The Committee reviewed a copy of the monthly finance report previously distributed.

The Committee reviewed the bills. *Motion by Lovell, second by Kirkton to approve the monthly bills as presented.* **MOTION CARRIED WITH ALL AYES.**

The floor was opened for public comment.

Motion by Lovell, second by Fannin to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 6:37 p.m..

Alina Hartley
Executive Director