

LIVINGSTON COUNTY BOARD
PROPERTY COMMITTEE
MINUTES OF OCTOBER 4, 2021

Committee Chair John Vitzthum called the meeting to order at 6:00 p.m. in the County Board Room of the Historic Courthouse. Pursuant to Public Act 101-0640 and the Gubernatorial Disaster Proclamation related to COVID 19, participation in this meeting was offered in person, through Zoom and by teleconference.

Present: Vitzthum, Earing, Carley, Mennenga, Runyon, Vietti
Present via Zoom: n/a

Absent: Weller

Also Present: County Board Chair Kathy Arbogast, County Board Members Linda Ambrose John Slagel, Seth Welch and Jim Blackard, Facilities Services Director Don Verdun, Executive Director Alina Hartley.

Vitzthum called for any additions or corrections to the agenda with none requested. *Motion by Vietti, second by Carley to approve the agenda as presented. MOTION CARRIED ON ROLL CALL VOTE.* All voted Aye; none Nay.

The Committee reviewed the minutes of the September 8th, 2021 meeting. *Motion by Earing, second by Mennenga to approve the minutes of the September 8th, 2021 meeting as submitted. MOTION CARRIED ON ROLL CALL VOTE.* All voted Aye; none Nay.

Status Update Health & Education Building – Vitzthum reported that the ComEd pole has been set, but they are still working with temporary power. Vitzthum stated that everything appears to be moving well on the inside of the building. Hartley reported that furniture is tentatively scheduled for installation the week of October 25th.

Monthly Department Report – Don Verdun was present to review his monthly department report with the committee, a copy of which is attached to these minutes. Verdun reported that there was an issue with one of the air handlers at the public safety complex over the weekend. Verdun reported that he had just received the estimate for repairs in excess of \$35,000. Verdun stated that the company seemed to be impressed the wheels had lasted as long as they had. Discussion took place regarding the remaining wheels and whether it would be more cost effective to replace them all.

Approval of Bills – The Committee reviewed the monthly bills including the monthly construction bills for September and October. *Motion by Vietti, second by Carley to approve both sets of bills as presented. MOTION CARRIED ON ROLL CALL VOTE.* All voted Aye; none Nay.

The floor was opened for public comment.

Motion by Vietti, second by Mennenga to adjourn. **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; none Nay.
The meeting adjourned at 6:19 p.m..

Alina M. Hartley
Executive Director

Facilities Managers Report

September 2021

To: Public Property Committee

From: Don Verdun

Public Safety Complex:

We had a Plumber install a drinking fountain in work release 2. Staff replaced a circulating motor for the domestic water supply in the Sally port upper level.

Also, a mixing valve needs to be replaced in the same area, it has come in and we will be installing it.

Usual maintenance water leaks, electrical issues.

Law & Justice Center:

Elevator #1 has not been operating for a few weeks we have been waiting for a circuit board. Otis Elevator finally got the board we needed and installed it, the elevator is back in operation.

The motor that runs the front doors has a dead spot in it we are trying to get a replacement.

Usual maintenance.

Historic Courthouse:

Just the usual maintenance.

Health and Education Building:

One racoon, Ray has caught him and has taken him for a ride.

Children` Advocacy Center:

Moved in Sept. 30th

Water Street building:

Usual maintenance

Highway:

Usual maintenance.

Other: