

LIVINGSTON COUNTY BOARD
PROPERTY COMMITTEE
MINUTES OF SEPTEMBER 7, 2022

Committee Chair John Vitzthum called the meeting to order at 5:04 p.m. in the County Board Room of the Historic Courthouse.

Present: Vitzthum, Earing, Carley, Mennenga, Runyon, Vietti, Weller

Absent:

Also Present: County Board Chair Kathy Arbogast, County Board Members Linda Ambrose and Seth Welch, Executive Director Alina Hartley

Vitzthum called for any additions or corrections to the revised agenda. *Motion by Earing, second by Carley to approve the revised agenda as submitted. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the August 1, 2022 meeting. *Motion by Carley, second by Mennenga to approve the minutes as submitted. MOTION CARRIED WITH ALL AYES.*

Project Oz Sublease – Hartley reported that the Mental Health Board has proposed an increase to the sublease that they have with Project Oz, increasing their rent from \$200 to \$300 per month beginning on December 1, 2022. Hartley noted that these funds go directly to Mental Health and are used to offset the costs the Mental Health Board pays for expenses related to the building. *Motion by Runyon, second by Earing to approve the request as presented. MOTION CARRIED WITH ALL AYES.*

Plaque H&E - The Committee reviewed a draft for the proposed plaque for the H&E building. Discussion took place. *Motion by Runyon, second by Mennenga to recommend the full board review and approve the plaque. MOTION CARRIED WITH ALL AYES.*

Phase II Parking Bid Results

Drive Thru Facility Bid Results – Hartley provided the Committee the results of the bids received on the Phase II Parking and Drive Thru Facility projects. The Drive Thru facility came in with only one bid \$915,980, which was significantly over the project budget of \$500,000. The Phase II parking came in at \$309,950. Discussion took place regarding the cost of the Drive Thru Facility. Hartley reported that they had met with Vissering to see if there was anything that could be removed to lower the cost of the building. Discussion took place regarding whether the restrooms could be removed as well. Concern was raised concerning the need for Phase II of the parking and how the Drive Thru Facility was incorporated into that design. Hartley will reach out to the City of Pontiac concerning the restrooms and the Committee will continue their discussions at next months meeting.

Monthly Department Report – Hartley reported that the ERS wheel was received and will be installed by the vendor. Hartley reported that there were some repairs done to the fence behind

the Law & Justice Center. Hartley stated that the Committee may need to consider replacement of the fence in the coming years, but for now the fence has been repaired. Hartley reported that the landscaper provided a quote for the removal of trees, but would like to hold off on installing trees until the spring. Discussion took place with the Committee wishing for the trees to be installed this year.

Approval of Bills – The Committee reviewed the monthly bills. *Motion by Earing, second by Weller to approve the bills as presented.* **MOTION CARRIED WITH ALL AYES.**

Public Comment – The floor was open for public comment.

Motion by Runyon, second by Carley to adjourn. **MOTION CARRIED WITH ALL AYES.**
The meeting adjourned at 5:53 p.m..

Alina M. Hartley
Executive Director