

LIVINGSTON COUNTY BOARD  
FINANCE COMMITTEE  
MINUTES OF SEPTEMBER 6, 2022

Committee Chair Tim Shafer called the meeting to order at 6:00 p.m. in the County Board Room of the Historic Courthouse.

Present: Shafer, Fannin, Bunting, Earing, Kirkton, Lovell, Welch

Absent:

Also Present: County Board Chair Kathy Arbogast, County Board Members Linda Ambrose, and Bob Weller, Executive Director Alina Hartley, Finance Director Diane Schwahn, Human Resources Director Ginger Harris, Treasurer Nikki Meier, Assessor Shelly Renken, Mental Health Executive Director Chris Myers and GLCEDC Chief Executive Officer Adam Dontz. Bobbie Jo Sibley, Janice McCoy and Sara Halihan University of Illinois Extension

Shafer called for any additions or corrections to the revised agenda with none requested. *Motion by Bunting; second by Earing to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the August 2, 2022 meeting. *Motion by Fannin, second by Lovell to approve the minutes as presented. MOTION CARRIED WITH ALL AYES.*

**Eagle View Pictometry Flight Agreement**– Assessor Shelly Renken was present to request approval of the flight agreement for 2023. Renken stated that the last flight was done in 2020 and they try to fly every three years. Renken stated that this year they will do obliques. Renken reported that there were sufficient funds within the GIS fund to cover the cost of the project. Discussion took place regarding the benefits of flying every three years and the possible add of the change detection service. *Motion by Bunting, second by Kirkton to recommend approval of the Eagle View Pictometry Flight Agreement for 2023. MOTION CARRIED WITH ALL AYES.*

**GLCEDC – Request for Abatement Evenglow**– Adam Dontz was present to review a request for property tax abatement for the Evenglow project planned for the downtown area. Dontz stated that in 2015 a Memorandum of Understanding was approved by 19 different taxing bodies related to property tax abatement opportunities for developments that meet minimum requirements. Dontz stated that the Evenglow project is consistent with the guidelines. *Motion by Fannin, second by Welch to recommend approval of the property tax abatement for Evenglow. MOTION CARRIED WITH ALL AYES.*

**GLCEDC – Request for STEAM Funding** – Adam Dontz was present to review a request for STEAM funding for Flanagan Cornell. Dontz stated that STEAM funding is used to enhance curriculum, professional development and equipment. Dontz stated that

the investment if approximately \$134,000, with a grant request of \$17,170. Dontz noted that the County has invested \$225,000 in STEAM programs to date. *Motion by Earing, second by Bunting to recommend approval of the STEAM grant as requested.* **MOTION CARRIED WITH ALL AYES.**

### **FY 2023 Budget, Capital Requests & Levies**

**University of Illinois Extension**—Bobbie Jo Sibley and Janice McCoy of U of I Extension were present to review their 2023 levy request, in the amount of \$149,217, with the Committee. Sibley stated that there is a carryover in the Extension fund balance based on the University's policy. McCoy stated that the eighteen month carryover would be used to cover Notice of Rights for employees, cover contract obligations, leases and other payout requirements. Sibley noted that the Extension levy request has been stable and has not increased in several years.

**Mental Health** – Chris Myers stated that Mental Health was disappointed that IHR would not be providing the mental health services at the jail, but understood. Myers stated that for 53 years the mental health levy was collected with little to no questioning by the County Board. Myers stated that the Mental Health Board has provided funding for mental health services at the jail for many years. Myers questioned what citizens would say if local funds were being used for federal detainees. Myers stated that Mental Health is proposing to fund \$20,000 towards the mental health services for 2022-2023. Myers provided her analysis which showed what was paid to IHR for these services over the last twelve years, the average of which was approximately \$20,000. Myers stated that she also reviewed the current housing breakdown which included 55 Livingston County detainees and 80 Federal for a total of 135. Myers stated that based on population Mental Health would contribute 40% towards local detainees or \$20,000. Myers requested that the mental health levy remain the same and the Mental Health Board contribute \$20,000. Myers stated that if anything additional was requested that there would be a financial impact. Myers stated that with Mental Health contributing the \$20,000, they could oversee the contract and account for everything being expended providing fiscal accountability. Hartley noted that the full contract amount had been added to the General Fund for 2023 and will be overseen by the jail. Hartley stated it is recommended that the Mental Health levy be adjusted, since they would no longer be providing this service and there would be no question as to whether the funds were used for federal detainees. Myers stated that she would rather pay for the \$20,000 out of the mental health fund so they may provide oversight.

**Vehicle Fund** – Hartley reviewed the requests for replacement for FY 2023 which included the purchase of 1 K9 vehicle, 1 transport vehicle and four squads. Hartley noted that the transfer request was increased to account for the increase. Hartley also noted that there were likely 7-8 vehicles that would need to be replaced for FY 2024. Discussion took place regarding the delays in procuring vehicles. Consensus of the Committee was to purchase four new vehicles in 2023 and outfit them in 2024, increasing the transfer amount to reflect the change.

**Capital Requests** – The Committee reviewed a summary of the capital requests. Hartley noted that she had presented a recommendation to the SJL Committee to move forward with the access control panels in the rear of the Law & Justice Center, at a cost of \$27,775. Hartley reported that the SJL Committee did approve the request, as well as all other submitted requests, with the exception of the fence and other security enhancements for the LJC. The Committee concurred with SJL’s recommendation.

**Levies** – A draft of the FY 2023 levies was provided for review. The draft included a projected decrease in the overall rate from 1.0771 to 1.04548 as approved part of the annual strategic plan. Hartley noted that the \$20,000 reduction had been made to the Mental Health levy has previously reported, but could be adjusted based on the Committees wishes. Hartley stated that if the adjustment was made as Myers requested she would recommend that it be shown as a transfer and not as an additional expense. Discussion took place with the consensus to leave the \$20,000 reduction in mental health levy as presented.

Additional budget requests including the 900 account and construction fund were reviewed with the Committee. Copies of the general fund summaries were also provided and reviewed.

**ARPA Requests** – Hartley provided a summary of the requests that had been received in response to the ARPA RFP. Hartley noted that requests totaled \$7,260,269.03 compared to \$3,388,579.11 remaining to be allocated. Consensus of the Committee was to transfer the Change Finder Detection Services to the 2023 capital budget. Further consensus was to remove the body camera request and allocate for that project in the FY 2024 budget. Discussion took place regarding the remaining submissions as well as what had been spent to date. The Committee will meet with requesting parties at a special meeting to be held on Tuesday, September 13, 2022.

### **Phase II Parking Bid Results**

**Drive Thru Facility Bid Results** – Hartley distributed a copy of the bid results for the Phase II Parking and Drive Thru facility. The Drive Thru Facility had but one bid submitted at \$915,980, compared to the budgeted amount of \$500,000. Hartley noted that a meeting was held with Vissering in an attempt to identify potential reductions to make the project viable. Hartley stated that no action was being requested at this time, but requested that the budgeted funds remain, until options can be explored. In regards to the Phase II parking, Hartley reported that the project was designed to incorporate the drive thru facility and may need to be redesigned if the Drive Thru does not move forward.

**Monthly Finance Report** – The Committee reviewed a copy of the monthly finance report previously distributed.

The Committee reviewed the bills. *Motion by Bunting, second by Kirkton to approve the monthly bills as presented.* **MOTION CARRIED WITH ALL AYES.**

The floor was opened for public comment.

*Motion by Fannin, second by Lovell to adjourn.* **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 8:27 p.m..

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Alina Hartley  
Executive Director