

LIVINGSTON COUNTY BOARD
EXECUTIVE COMMITTEE
MINUTES OF SEPTEMBER 8, 2022

Chairman Kathy Arbogast called the meeting to order at 5:01 p.m. in the County Board Room of the Historic Courthouse.

Present: Arbogast, Carley, Fannin, Kirkton, Lovell, Shafer, Vitzthum

Absent: Bunting

Also Present: County Board Members Linda Ambrose, Gerald Earing and Bob Weller,
Executive Director Alina Hartley, Finance Director Diane Schwahn,
Human Resources Director Ginger Harris

Arbogast called for any additions or corrections to the agenda with none requested.
Motion by Carley, second by Fannin to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.

The Committee reviewed the minutes of the August 3, 2022 meeting. *Motion by Fannin, Kirkton to approve the minutes of the August 3, 2022 meeting as presented. MOTION CARRIED WITH ALL AYES.*

Human Resources Director Report– Harris reported that Cyber Recruiter is nearly ready to implement, and they are currently testing it with the Probation Officer position that is open. Harris reported that she has processed 10 new hires and 8 terminations in the last month. Harris noted that she had 6 new hires scheduled for the month of September thus far and interviews scheduled for two positions within the next couple of weeks. Harris gave a brief update on union negotiations. Harris reported that she is currently participating in the High Performance Leadership Development Course offered through NACO. Harris reported that there is currently one active workman’s comp case. Harris further reported that the Ambassadors are currently working on a Benefit Fair for employees which will be held on November 4th from 11 a.m. to 2 p.m. at the Methodist Church in Pontiac.

Executive Director Report – Hartley reported that interviews had been completed for the Executive Assistant position and the selected individual will be starting on September 26th. Hartley reported that the Connect Illinois Broadband Session was completed as well as the annual insurance renewal.

Hartley reported that the 911 board approved the elimination of the UHF radio system as of December 31, 2023. Hartley reported that the 911 board will be working to assist the agencies with the transition.

Hartley reported that a kickoff meeting was held with Vissering on the ADA work at the Law & Justice Center. Hartley reported that the work will start on the rear of the building likely towards the end of September. Hartley reported that there was quite a bit of discussion at the Rules, Legislation, Veterans and Community Services Committee on collecting donations for the upcoming prayer breakfast, but they were not certain that the County or the VAC would qualify as a charitable entity as they are both governmental agencies. Hartley stated that she would propose that the venue and the breakfast itself be sponsored by the County. Hartley stated that any donations collected could go to a specific cause such as the table decorations, the speaker, raffles that type of thing. Consensus of the Committee was to support funding the venue and breakfast from county funds.

Comments from Committee Chairman –

In the absence of the Ag, Zoning and Emergency Services Committee Chair, the Committee discussed the solar farm zoning moratoriums being presented to the full board for consideration.

On behalf of the Sheriff, Jail & License, Carley reported that there have been a few new correctional officers hired. Carley reported that the Pro-Active unit has been very active lately, so the Committee will be looking to recognize them for their hard work. Carley noted that Deputy Bohm has been transitioned to the front office for training until he takes over as Sheriff in December.

On behalf of the Highway Committee, Lovell reported the new highway building is coming along. Lovell reported that Shay started the storm sewer work. Lovell reported that the letting for bridges came in significantly over budget and were rejected by the Committee. Lovell reported that they will rebid the projects in the Spring.

On behalf of the Rules, Legislation, Veterans and Community Services Committee, Kirkton reported that the Committee heard from Safe Journeys this month. Kirkton reported that the organization assists with domestic and sexual abuse victims and has offices in LaSalle Peru, Ottawa, Streator and Pontiac. Kirkton stated that the presentation was well done and the organization is an excellent partner. Kirkton reported that preparations are being done for the Veterans Day Prayer breakfast. Kirkton stated that he is hopeful that this can be made a yearly event. Kirkton noted that the Committee approved three appointments that will be on the consent agenda.

On behalf of the Finance Committee, Shafer reported that the Committee approved a request from the GLCEDC for a property tax abatement for Evenglow and a STEAM grant for Flanagan Cornell. Shafer reported that the Committee also reviewed the annual capital requests. Shafer reported that the Committee will be meeting next Tuesday at 6 p.m. to discuss the second round of ARPA requests.

On behalf of the Property Committee, Vitzthum reported that the Committee received the bids on the drive thru facility which were shocking. Vitzthum reported that the Committee approved an amendment to the lease agreement with Project Oz and the new plaque for the H&E building.

The floor was open for public comment.

Executive Session – Motion by Carley, second by Vitzthum to go into Executive Session pursuant to 5ILCS 120/2 (c)(1) – Personnel Matters. MOTION CARRIED WITH ALL AYES.

Executive Session began at 5:50 p.m..

Regular Session resumed at 6:20 p.m..

Action Resulting from Executive Session – Motion by Fannin, second by Shafer to recommend the budgets for the County Board Office, Finance and HR be amended to reflect salaries of \$95,000, \$75,000 and \$75,000 respectively. MOTION CARRIED WITH ALL AYES.

Motion by Carley, second by Fannin to adjourn the meeting. MOTION CARRIED WITH ALL AYES. Meeting adjourned at 6:25 p.m..

Alina Hartley
Executive Director