

LIVINGSTON COUNTY BOARD  
ADMINISTRATIVE COMMITTEE  
MINUTES OF OCTOBER 7, 2021

Chairman Kathy Arbogast called the meeting to order at 5:00 p.m. in the County Board Room of the Historic Courthouse.

Present: Carley, Fannin, Shafer, Vietti, Vitzthum  
Present via Zoom: Arbogast, Bunting  
Absent: Kestner, Kirkton, Lovell

Also Present: County Board Member Linda Ambrose, Bob Weller, Mark Runyon, Gerald Earing, Jim Blackard, Executive Director Alina Hartley, Finance Director Diane Schwahn, Human Resources Director Ginger Harris

Arbogast called for any additions or corrections to the agenda with none requested. *Motion by Carley, second by Fannin to approve the agenda as presented. MOTION CARRIED ON ROLL CALL VOTE.* All voted Aye; none Nay.

The Committee reviewed the minutes of the September 9, 2021 meeting. *Motion by Vietti, second by Fannin to approve the minutes of the September 9, 2021 meeting as presented. MOTION CARRIED ON ROLL CALL VOTE.* All voted Aye; none Nay.

**Comments from the Chair** – Arbogast noted that the draft agenda had been distributed for the Committees review.

**Comments from Committee Chairman –**

On behalf of Ag & Zoning Bunting reported that the Committee is forwarding a recommendation on a 147 acre solar farm presented by Enbridge. Bunting reported that there was an oversight in July and the Zutat Feed Solutions was never officially voted on, so it will be on this month's agenda for final approval. Bunting noted that the next electronic recycling event is scheduled for November 6<sup>th</sup> in Dwight.

On behalf of the IT Committee, Fannin reported that the Committee approved the results of the RFP for the jail camera system replacement. Fannin reported that the project is slightly over budget, but there are other funds within the IT budget to cover the additional cost.

On behalf of the Property Committee, Vitzthum reported that the building is running behind as they are still waiting on ComEd. Vitzthum stated that work on the inside of the building is progressing.

On behalf of the VAC Committee, Blackard reported that Superintendent Bailey is looking to retire in the near future.

On behalf of the Sheriff, Jail & License Committee, Carley reported that an agreement had been reached with the feds for the housing contract with the rate increasing to \$94 per day for housing and \$36 for transports. Carley reported that the Committee also approved two raffle licenses.

On behalf of the Highway Committee, Runyon reported that the Committee will be recommending approval of two engineering agreements.

On behalf of the Personnel Committee, Vietti reported that Jeff Gilmore was able to negotiate the health insurance renewal down to a 9% increase compared to the 17% originally presented.

On behalf of the Finance Committee, Shafer reported that the Committee approved the annual vehicle fund budget and authorized moving forward with those purchases. Shafer reported that the Committee is forwarding the budget to be placed on display. Shafer reported that the Committee reviewed the results of the RFP for the American Rescue Plan and is forwarding a portion of those requests to the full board to recommend approval.

**Other Business to Come Before the Committee** – Hartley reported that the 2022 holiday schedule is being forwarded to the full board without recommendation. Hartley noted that there were two additional holidays added for 2022 including the elections holiday and Juneteenth. Hartley reviewed with the Committee the issues created by not following the Supreme Court schedule.

The floor was opened for public comment.

*Motion by Fannin, second by Vietti to adjourn the meeting.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; none Nay. Meeting adjourned at 5:25 p.m..

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Alina Hartley  
Executive Director