

## JOB POSTING

<b>Position Title</b>	Part Time Emergency 911 Dispatcher
<b>Department</b>	Vermilion Valley ETSB
<b>Shift</b>	Varies – Average 20 hours per week
<b>Salary (Optional)</b>	Starting hourly rate - \$17.77
<b>Brief Job Description</b>	Responsible for handling a high volume of emergency calls and stressful situations with tact, good judgment, initiative and speed in a 24/7 setting. Must be able to obtain and retain necessary written and orally presented caller information while simultaneously typing information into a computer terminal. Must be able to understand and speak English clearly and understandably while dispatching to Police, Fire and Ambulance Services.
<b>Education Requirements</b>	High School Diploma or equivalent; Must be at least 18 years of age.
<b>Additional Comments</b>	Submission of a completed General Employment application to Vermilion Valley is required. Applicants will also be required to take appropriate testing for this position and successfully pass a background check, pre-employment physical and drug test. Applicant must have good moral character and no felony convictions.
<b>Instructions for Applying</b>	Applications may be picked up at: Livingston County Human Resources 112 W. Madison Street, Room 202 Pontiac, IL 61764 Or Download the General Application at <a href="http://www.livingstoncountyil.gov">www.livingstoncountyil.gov</a> (click on “about Livingston” and then click on “Employment”). Return completed Application to Vermilion Valley at: 844 W Lincoln St., Suite B Pontiac, IL 61764 Completed Applications can be emailed to: 911@vcom911.com
<b>Application Deadline</b>	Until Filled