

LIVINGSTON COUNTY BOARD
EXECUTIVE COMMITTEE
MINUTES OF AUGUST 3, 2022

Vice-Chairman Jason Bunting called the meeting to order at 5:00 p.m. in the County Board Room of the Historic Courthouse.

Present: Bunting, Fannin, Kirkton, Lovell, Shafer

Absent: Arbogast, Carley, Vitzthum

Also Present: Executive Director Alina Hartley, Finance Director Diane Schwahn,
Human Resources Director Ginger Harris

Bunting called for any additions or corrections to the agenda with none requested.
Motion by Shafer, second by Kirkton to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.

The Committee reviewed the minutes of the July 7, 2022 meeting. *Motion by Fannin, Earing to approve the minutes of the July 7, 2022 meeting as presented. MOTION CARRIED WITH ALL AYES.*

FY 2023 Budget & Capital Requests –

County Board & County Board Office - Hartley presented the draft budgets for the County Board and County Board Office. Hartley noted that the only increase was the addition of the executive assistance position that was approved in July. Hartley noted that there were minor adjustments within line items. *Motion by Fannin, second by Lovell to approve the County Board and County Board Office budgets as submitted. MOTION CARRIED WITH ALL AYES.*

Human Resources Budget – Harris presented her draft budgets for review. Harris noted that the largest increase in expenses was for printing, noting that advertising costs were increasing due to the retention and recruitment issues the county was facing. Harris noted that the service awards were moved to employee benefits. Harris reviewed other minor adjustments within the proposed budget. Discussion took place. *Motion by Fannin, second by Kirkton to recommend approval of the Human Resources Budgets. MOTION CARRIED WITH ALL AYES.*

Human Resources Director Report– Harris reported that she is currently working on Cyber Recruiter which is the second half of the Learning Management System. Harris reported that Cyber Recruiter will allow job postings to be submitted through a portal, allowing the public to submit their application directly online, also through the portal. Harris stated that Cyber Recruiter will automate the notifications and regret letters, as well as submission of mandatory forms. Harris reported that contract negotiations with ICOPS have been successfully completed pending Board approval. Harris reported that

negotiations with deputies will begin later this month. Harris reported that she is currently participating in the High Performance Leadership series through the Professional Development Academy and NACO. Harris reviewed the current open positions and the application deadlines.

Executive Director Report – Hartley reported that she completed the technical assistance session for the ARPA RFP. Hartley noted that proposals are due on August 31st. Hartley reported that she attended the quarterly CIRMA meeting, noting that the multi-factor authentication was discussed once again. Hartley stated that the insurance renewal is due in the next couple of weeks, and if the county does not have the multi-factor authentication in place, it's likely that a policy won't be issues or will be issued without full coverage.

Hartley reported that she has been working with the Sheriff and jail on the Mental Health contract. Hartley stated that as much as they would like to work things out with IHR, it's clear that isn't going to happen. Hartley reported that the 708 Board appointed an ad-hoc committee to work on the funding aspect and to determine whether or not they would continue to financially support the program. Hartley noted that ultimately it will be the Finance Committee and full Board's decision as part of the budget process going forward.

Hartley reported that she attended multiple meetings on the Connect Illinois Broadband program which is within a few weeks of completion. Hartley noted that there are a number of county's who have designated a portion of their ARPA funds for broadband so that's something for the county to consider.

Hartley noted that the Phase II Parking and Drive-Thru facility bid packages had been released and are due on August 31st at 2:00 p.m..

Comments from Committee Chairman –

On behalf of the Finance Committee, Shafer reported that the Committee began the process of reviewing budgets and will hold a special meeting on August 24th at 6:00 p.m..

On behalf of the Highway Committee, Lovell reported that there are three action items including a road use agreement. Lovell reported that the pad for the new building was in.

On behalf of the Ag, Zoning and Emergency Services Committee, Bunting reported that there is one zoning case being presented to the full board which is a solar farm application located north east of the Threshermans. Bunting stated that this project was previously submitted and approved by has since increased from 2-5 mega watts, and from 20-30 acres. Bunting noted that representatives from the solar farm company will be in attendance at the meeting. Bunting reported that solar has become a hot topic with eight active permits, seven submitted applications and potentially five additional coming.

Bunting stated that the Committee will hold a special meeting to discuss the Comprehensive Plan.

On behalf of the Property Committee, Earing reported that the Committee is forwarding a contract for lease with Safe Journeys. Earing stated that the Committee discussed the lease for farm ground and is forwarding a recommendation for a one-year lease renewal to the Committee. Earing reported that the Committee discussed the replacement of the recovery wheel at the Public Safety Complex and reviewed the budget and capital requests.

On behalf of the Rules, Legislation, Veterans and Community Services Committee, Kirkton reported that the Committee reviewed and approved a couple of appointments. Kirkton reported that the VAC is currently working on their budget

On behalf of the IT Committee, Fannin reported that the Committee reviewed the budget and capital requests and have forwarded them to Finance recommending approval. Fannin noted that the budget increased \$25,000 for the Spillman dues that are now out of the initial contract period.

The floor was open for public comment.

Motion by Fannin, second by Lovell to adjourn the meeting. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 5:36 p.m..

Alina Hartley
Executive Director