

LIVINGSTON COUNTY BOARD
MINUTES OF May 12, 2022 MEETING OF THE COUNTY BOARD

OPENING

County Board Chair Kathy Arbogast called the meeting to order at 6:00 p.m., in the County Board Room of the Historic Courthouse, 112 W. Madison, Pontiac, Illinois.

Pastor Jan Ambrose presented the invocation. Tim Shafer led the group in the Pledge of Allegiance.

The clerk called roll with the following **present:** John L. Vietti, Michael L. Kirkton, Gina Manker, Marty Fannin, Tim Shafer, Scott Mennenga, Seth Welch, Bob Weller, William Mays, Steven Lovell, Linda Ambrose, James Blackard, John Vitzthum, Kathy Arbogast, Bill Wilkey and Mark Runyon **Absent:** Jason Bunting, Joel J. Barickman, Joseph D. Steichen, Ronald L. Kestner, James A. Carley, Paul A. Ritter and Gerald Earing
Vacancy: John Slagel

Also Present: County Clerk-Kristy Masching, Executive Director-Alina Hartley, Mack & Associates-Laurie Pope, County Highway Assistant Engineer-Trent Ruestman, Treasurer-Nikki Meier, Finance Director-Diane Schwahn and IT Director-Jon Sear

AGENDA

Chair Arbogast called for approval of the agenda as presented. *Motion by Fannin, second by Manker to approve the agenda as presented.* **MOTION CARRIED ON UNANIMOUS VOICE VOTE.**

APPROVAL OF MINUTES

Chair Arbogast noted that there were no minutes.

APPOINTMENT

District 3 County Board Member – Vicki Allen – Chair Arbogast announced that her appointment to fill the County Board District #3 vacancy was Vickie Allen. *Motion by Weller, second by Fannin for approval of the appointment of Vicki Allen to fill the County Board District #3 vacancy.* **MOTION CARRIED ON UNANIMOUS VOICE VOTE.** County Clerk Kristy Masching then swore in Vicki Allen as a member of County Board District #3.

PRESENTATION

FY 2021 Audit and Financial Statements – Mack & Associates: Lauri Pope of Mack & Associates auditing firm was happy to report that their firm had issued a clean audit opinion, noting that there were no significant deficiencies or material weaknesses for the fiscal year ending November 30, 2021. There were no issues with their evaluation of the internal controls either. She extended her appreciation to everyone for their collaboration and hard work on the preparation of the audit and to Diane Schwahn for working so diligently with them. Pope also noted that the county strives to improve their controls each year by incorporating advice that is provided by the auditors. Pope then presented financial highlights and reviewed some of the basic financial statements of the FY2021 audit report. Ms. Pope reported that the county's net position increased from \$91,245,880 in FY20 to \$99,857,000 in FY 2021 which was mostly due to additional funds received from the CARES Act. Pope stated that a single audit was performed on the county again this year. This audit is required whenever a governmental agency receives over \$750,000 in federal funds. The auditors also issued a clean opinion on the single audit as well and noted that there were no deficiencies or materials weaknesses in this area either. The audited number for federal funding came up to \$924,074, with much of it relating back to contact tracing or the Public Health pass through grants for the CARES Act. *Motion by Shafer, second by Kirkton for approval of the FY 2021 Audit and Financial Statements as presented.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Vietti, Kirkton, Manker, Allen, Fannin, Shafer, Mennenga, Welch, Weller, Mays, Lovell, Ambrose, Blackard, Vitzthum, Arbogast, Wilkey and Runyon **Nays:** None **Absent:** Bunting, Barickman, Steichen, Kestner, Carley, Ritter and Earing

CONSENT AGENDA

A. Approval of Bills

B. Appointments

- a. **Jeremy Haas** – appointment to the Pontiac Rural Fire Protection District, for a three year term commencing the first Monday in May, 2022 and ending the first Monday in May, 2025. (Succeeding Bill Bruer)
- b. **Todd Cashmer** – appointment to the Reading Community Fire Protection District, for a three year term commencing May 6, 2022 and ending the first Monday in May, 2025.
- c. **Dennis Wenger (Resolution #2022-05-24)** – reappointment to the Fairbury Rural Fire Protection District, for a three year term commencing the 1st Monday in May, 2022 and ending the first Monday in May, 2025.
- d. **Dale Schrock** – reappointment to the Livingston County Housing Authority, for a five year term commencing May 23, 2022 and ending May 23, 2027.
- e. **Neil Turner** – reappointment to the Livingston County Zoning Board of Appeals, for a five year term commencing May 12, 2022 and ending May 11, 2027.
- f. **Jerry Gaspardo** – reappointment to the Livingston County Regional Planning Commission, for a four year term commencing May 12, 2022 and ending May 11, 2026.

Motion by Fannin, second by Blackard for approval of the Consent Agenda. **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Vietti, Kirkton, Manker, Allen, Fannin, Shafer, Mennenga, Welch, Weller, Mays, Lovell, Ambrose, Blackard, Vitzthum, Arbogast, Wilkey and Runyon **Nays:** None **Absent:** Bunting, Barickman, Steichen, Kestner, Carley, Ritter and Earing

FINANCE

Resolution (#2022-05-25): Disposition of Surplus Property – Committee Chair Tim Shafer stated that the county had been recycling the Sheriff's Department squad cars through a schedule program. Each year some vehicles are rotated out of the program and are available for disposition as surplus property. This year the following vehicles will be available for sale by a sealed bid auction: a 2012 Chevrolet Impala squad car, a 2015 Ford Explorer SUV and a 2010 Dodge Ram Quad pickup truck. The Executive Director of the County Board will oversee the process. *Motion by Shafer, second by Weller to approve Resolution #2022-05-25 Authorizing the Disposition of Surplus Property.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Vietti, Kirkton, Manker, Allen, Fannin, Shafer, Mennenga, Welch, Weller, Mays, Lovell, Ambrose, Blackard, Vitzthum, Arbogast, Wilkey and Runyon **Nays:** None **Absent:** Bunting, Barickman, Steichen, Kestner, Carley, Ritter and Earing

Resolution (#2022-05-26): Travel Policy Amendment - Shafer stated that the amendment would modestly increase the reimbursement rates which are paid to employees for travel, meal and lodging expenses. The increase would adjust the reimbursement schedule rates for inflation. *Motion by Shafer, second by Manker to approve Resolution #2022-05-26 Travel Policy Amendment as presented.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Vietti, Kirkton, Manker, Allen, Fannin, Shafer, Mennenga, Welch, Weller, Lovell, Ambrose, Vitzthum, Arbogast, Wilkey and Runyon **Nays:** Mays and Blackard **Absent:** Bunting, Barickman, Steichen, Kestner, Carley, Ritter and Earing

HIGHWAY

Committee Chair Steve Lovell reviewed the **Action Agenda Items** as follows:

- a) **Bridge Petition:** Broughton Road District – Replace existing culvert with 1 – 48” ERS x 42’ long Precoated CMP @ 2395N, 3450E Road. Estimated Cost = \$6,000. Section 22-04000-00-AB
- b) **Bridge Petition:** Forrest Road District – Replace existing culverts with 2 – 90” ERS x 60’ long Precoated CMP’s @ 850N, 2405E Road. Estimated Cost = \$50,000. Section 22-11000-00-AB

Motion by Lovell, second by Runyon to approve the Highway Action Items (Both items with one roll call vote). **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Vietti, Kirkton, Manker, Allen, Fannin, Shafer,

Mennenga, Welch, Weller, Mays, Lovell, Ambrose, Blackard, Vitzthum, Arbogast, Wilkey and Runyon **Nays:** None **Absent:** Bunting, Barickman, Steichen, Kestner, Carley, Ritter and Earing

PUBLIC PROPERTY

Resolution (#2022-05-27): Accepting Low Bid LJC ADA Project – Vissering Construction – Committee Chair John Vitzthum reported that this resolution was to accept the bid from Vissering Construction Company of Streator for the ADA Renovations at the Law & Justice Center. Vitzthum noted that this was the only bid received for this project. *Motion by Vitzthum, second by Fannin to accept the low bid of \$536,000 from Vissering Construction Company of Streator for ADA Renovations at the Law & Justice Center.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Vietti, Kirkton, Manker, Allen, Fannin, Shafer, Mennenga, Welch, Weller, Mays, Lovell, Ambrose, Blackard, Vitzthum, Arbogast, Wilkey and Runyon **Nays:** None **Absent:** Bunting, Barickman, Steichen, Kestner, Carley, Ritter and Earing

Vitzthum noted the following: some maintenance work being completed on the Public Health building; asbestos work on-going on H&E building; and the demolition work on the H&E building is on schedule.

RULES, LEGISLATION, VETERANS & COMMUNITY SERVICES COMMITTEE

Committee Chair Mike Kirkton stated that they didn't have any action items. He stated that Patty Haberkorn & Lana Brown were in attendance to report on the services offered by Futures Unlimited. The Mid-Central Community Action was rescheduled to appear before the committee next month due to a scheduling conflict. Linda Ambrose expressed her gratitude to Kirkton and his committee for reaching out to all of the social service agencies within the county. She commented that it was an enlightening experience and provided her with more information on services provided in Livingston County which she could pass along to her community members. It was noted that a Social Services Resource Directory could also be found on the county website at www.livingstoncountyil.gov. (Home Page/County Services/Probation & Court Services/Resource Directory)

SHERIFF, JAIL & LICENSE

Vice-Chair Bob Weller (in the absence of Chair Jim Carley) reported the following items: reviewed the monthly, Animal Control, Pro-Active and Housing reports; the current housing population was down slightly; the April billing for housing and transport was \$232,428; and there were no raffle license applications to review.

Weller also gave a brief overview of a bill recently enacted in Illinois (Public Act 102-0699) which would set the Sheriff's salary at 80% of the State's Attorney's Salary. The State is to reimburse the county for 2/3 of the \$148,000 salary. It was noted that the County had set the Sheriff's FY23 salary earlier in the year at \$93,000. Weller also spoke on a nation-wide movement which would do away with an elected Sheriff position and make it an appointed position by the Governor. Weller noted that the only elected law enforcement officer left in this country was the parish or County Sheriff. Weller felt that with the implementation of the new law, the State was moving towards making the Sheriff's position a state or Governor appointed position. It was noted that the State also sets the salary for the State's Attorney as well.

AG & ZONING

No report since they didn't meet.

INFORMATION TECHNOLOGY

Committee Chair Marty Fannin reported that their committee didn't meet.

EXECUTIVE

Approval of 2022-2023 Strategic Priorities and Goals - Chair Kathy Arbogast requested approval for the 2022-2023 Strategic Planning Goals which had been given to each member. *Motion by Manker, second by Kirkton for approval of the 2022-2023 Strategic Planning Goals.* **MOTION CARRIED ON UNANIMOUS VOICE VOTE.**

PUBLIC COMMENT

None

EXECUTIVE SESSION

Motion by Fannin, second by Mays to go into Executive Session pursuant to 5ILCS 120/2 (c) (21) Semi-Annual Review of Executive Session Minutes. MOTION CARRIED ON ROLL CALL VOTE. Vietti, Kirkton, Manker, Allen, Fannin, Shafer, Mennenga, Welch, Weller, Mays, Lovell, Ambrose, Blackard, Vitzthum, Arbogast, Wilkey and Runyon **Nays:** None **Absent:** Bunting, Barickman, Steichen, Kestner, Carley, Ritter and Earing

There was a five minute break beginning at 6:40 p.m. and ending at 6:45 p.m. Executive Session began at 6:45 p.m., with regular session resuming at 7:05 p.m.

ACTION RESULTING FROM EXECUTIVE SESSION

5ILCS 120/2 (c) (21) Semi-Annual Review of Executive Session Minutes – The Board reviewed minutes from: April 11, 2013; May 14, 2015; October 15, 2015; July 20, 2017; January 11, 2018; August 16, 2018; February 14, 2019; March 14, 2019; April 11, 2019; July 11, 2019; August 15, 2019; October 17, 2019; December 12, 2019, November 12, 2020, December 17, 2020, April 15, 2021, August 12, 2021 and February 24, 2022

Motion by Weller, second by Lovell to:

- **Approve executive session minutes for content & open:** November 12, 2020, December 17, 2020 and April 15, 2021
- **Approve executive session minutes for content & close:** August 12, 2021 and February 24, 2022
- **Open previously approved for content executive session minutes:** None
- **Keep closed the following content approved executive session minutes:** April 11, 2013; May 14, 2015; October 15, 2015; July 20, 2017; January 11, 2018; August 16, 2018; February 14, 2019; March 14, 2019; April 11, 2019; July 11, 2019; August 15, 2019; October 17, 2019; December 12, 2019
- **Authorize the destruction of all verbatim records dated eighteen months and older, previously approved for content.**

MOTION CARRIED ON ROLL CALL VOTE. Vietti, Kirkton, Manker, Allen, Fannin, Shafer, Mennenga, Welch, Weller, Mays, Lovell, Ambrose, Blackard, Vitzthum, Arbogast, Wilkey and Runyon **Nays:** None **Absent:** Bunting, Barickman, Steichen, Kestner, Carley, Ritter and Earing

COMMUNICATIONS / ANNOUNCEMENTS

None

ADJOURNMENT

The meeting adjourned at 7:10 p.m., on motion by Fannin, second by Mays. THE MOTION CARRIED WITH ALL AYES ON VOICE VOTE

Kathy Arbogast, Chair

Attest:

Kristy A. Masching
County Clerk