

LIVINGSTON COUNTY BOARD
SHERIFF, JAIL & LICENSE COMMITTEE
MINUTES OF JULY 6, 2022

Committee Chair Jim Carley called the meeting to order at 5:02 p.m. in the County Board Room of the Historic Courthouse.

Present: Carley, Ambrose, Ritter, Runyon

Absent: Weller, Kestner, Mays

Also Present: County Board Chair Kathy Arbogast, Executive Director Alina Hartley, Finance Director Diane Schwahn, Sgt. Renken, Acting Superintendent Sgt. Draper, and Lt. Harmon.

Carley called for any additions or changes to the agenda with none requested. *Motion by Ritter, second by Ambrose to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the July 6, 2022 meeting. *Motion by Runyon, second by Ambrose to approve the minutes. MOTION CARRIED WITH ALL AYES.*

Approval of Low Bid – PSC Electronic Door Security Control System – Hartley reported that bids were opened on June 29th for the Electronic Door Security Control System for the jail. Hartley reported that there was only one bid received in response to the RFP for \$316,000, plus an additional \$5,000 for an additional one-year warranty. Hartley reported that the original budget was \$292,750. Hartley reported that the overage was presented to the Finance Committee and received approval with the condition that the one-year warranty be included for the \$316,000. *Motion by Ambrose, second by Ritter to recommend the full board approve the award of contract. MOTION CARRIED WITH ALL AYES.*

Counseling Service Contract – Draper reported that she has received a proposal from CMG to provide counseling services at the jail for 20 hours per week at \$50,550 per year which is inline with the prior contract allocation. Draper reported that there will be a \$280 per inmate for psychiatric visits. Draper stated that she estimates around four individuals a year need this level of treatment. Draper reported that the department will be meeting with IHR in the coming weeks to give them an opportunity to amend their proposal due to the long standing relationship.

Housing Report – Sgt. Draper reported there were currently 55 Livingston County detainees and 80 federal for a total of 135. Draper reported a total billing of \$238,487.97, \$22,183 for transports and \$216,294 for medical. Draper reported that the fed numbers have increased recently so she expects those numbers to increase.

Monthly Department Report – Sergeant Renken was present to review the monthly department report with the Committee.

Animal Control Report – Sergeant Renken reviewed the animal control report with the Committee.

Pro-Active Report – Sergeant Renken reviewed the monthly Pro-Active report with the Committee.

Raffle Licenses – N/A

Review & Approval of Bills – The Committee reviewed the bills submitted. *Motion by Runyon, second by Ritter to approve the bills as submitted.* **MOTION CARRIED WITH ALL AYES.**

The floor was opened for public comment.

Motion by Ritter, second by Ambrose to adjourn. **MOTION CARRIED WITH ALL AYES.**

The meeting was adjourned at 5:41 p.m..

Alina Hartley
Executive Director