

LIVINGSTON COUNTY BOARD
PROPERTY COMMITTEE
MINUTES OF JULY 6, 2022

Committee Chair John Vitzthum called the meeting to order at 6:00 p.m. in the County Board Room of the Historic Courthouse.

Present: Vitzthum, Earing, Carley, Mennenga, Runyon, Vietti,

Absent: Weller

Also Present: County Board Chair Kathy Arbogast, Members Linda Ambrose and Seth Welch, Facilities Services Director Don Verdun, Executive Director Alina Hartley, Diane Schwahn and Human Resources Director Ginger Harris.

Vitzthum requested that the agenda be amended to add Executive Session for Personnel Matters. *Motion by Carley, second by Earing to approve the agenda as amended. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the June 8, 2022 meeting. *Motion by Runyon, second by Vietti to approve the minutes as submitted. MOTION CARRIED WITH ALL AYES.*

RFP Drive Thru Facility / Phase II Parking – Vitzthum reported that they are still working on the Drive Thru Facility due to some last minute changes for plumbing and electrical.

Roof Project – Vitzthum reported that they had met with the architect for the historic courthouse roof project. Vitzthum stated that the question is how far to go with the project as it could become rather costly. Vitzthum reported that the architect will be present at this months board meeting to review his findings with the full board.

Monthly Department Report – Don Verdun reviewed a copy of his monthly report with the Committee.

Other Business to Come Before the Committee – Hartley reported that Safe Journeys (a local non-profit organization) is interested in leasing the remaining office space at the Torrance St. Property. Discussion took place with the consensus of the Committee being to offer the same type of lease terms presented to the Commission on Children & Youth and the Childrens Advocacy Center.

Discussion took place regarding a letter received from the IHR board concerning the building and a request for reimbursement. Board members expressed displeasure with the accuracy of the letter and requested that a letter be sent confirming their decision to not reimburse costs of the building.

Discussion took place regarding a plaque for the new H&E Building. The Committee requested that Hartley pursue the purchase and report back to the Committee.

Approval of Bills – The Committee reviewed the monthly bills. *Motion by Runyon, second by Carley to approve the bills as presented.* **MOTION CARRIED WITH ALL AYES.**

The floor was opened for public comment.

Executive Session – *Motion by Vitzthum, second by Earing to go into Executive Session pursuant to 5 ILCS 120/2 (c)(1) Personnel Matters.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; none Nay.

Executive Session began at 6:29 p.m..

Regular Session resumed at 6:52 p.m..

Motion by Vietti, second by Mennenga to adjourn. **MOTION CARRIED WITH ALL AYES.**
The meeting adjourned at 6:53 p.m..

Alina M. Hartley
Executive Director