

LIVINGSTON COUNTY BOARD
PROPERTY COMMITTEE
MINUTES OF JUNE 6, 2022

Committee Chair John Vitzthum called the meeting to order at 6:01 p.m. in the County Board Room of the Historic Courthouse.

Present: Vitzthum, Earing, Carley, Mennenga, Runyon, Vietti, Weller

Absent:

Also Present: County Board Chair Kathy Arbogast, Members Linda Ambrose and Seth Welch, Facilities Services Director Don Verdun, Executive Director Alina Hartley and Human Resources Director Ginger Harris.

Vitzthum requested that the agenda be amended to add item b. Election Room Door upgrade. Vitzthum then called for any additions or corrections to the agenda with none requested. *Motion by Earing, second by Mennenga to approve the agenda as amended.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the May 2, 2022 meeting. *Motion by Carley, second by Vietti to approve the minutes as submitted.* **MOTION CARRIED WITH ALL AYES.**

Monthly Department Report – Don Verdun was present to review his monthly department report with the committee a copy of which is attached to these minutes. Verdun reported that he had received a second estimate from Eppel to repair the rear of the Law & Justice Center in the amount of \$8,400. Verdun stated that the initial estimate was for \$26,000. Consensus of the Committee was to move forward with the project.

Election Room Door Upgrade – County Clerk Kristy Masching reported that she had received a grant to add an electronic control system to the door in the election room. Masching stated that she received estimates from 4D Construction and Bennett for \$4,200 and \$4,700 respectively, to complete the project. Masching noted that the total grant was for \$14,000 and included an ICM Connection and additional firewalls. Masching further noted that the work had to be completed by July 1st. There was no objection to Masching proceeding as indicated.

Approval of Bills – The Committee reviewed the monthly bills including the monthly construction bills. *Motion by Vietti, second by Weller to approve the bills as presented.* **MOTION CARRIED WITH ALL AYES.**

The floor was opened for public comment.

Motion by Earing, second by Vietti to adjourn. **MOTION CARRIED WITH ALL AYES.** The meeting adjourned at 6:26 p.m..

Alina M. Hartley
Executive Director

Facilities Managers Report

May 2022

To: Public Property Committee

From: Don Verdun

Public Safety Complex:

The drive in the chiller #1 has replaced and is running.

The receptacles on all of the roof fans have been replaced by our staff.

Roof fans for W1 and W2 were found not running and staff was able to track down the problem and reset them.

We have been having problems with the water heaters ever sense they were installed. A factory representative from Intillhot hot water heaters came and brought all the parts that were needed to repair the heaters. When he finished Friday all three water heaters were operating correctly. A Centrica representative was also present during the repairs.

Ice machine needed repairs, or staff was able to get the parts and make the repairs. This ice machine is an original equipment when the building opened up.

Law and Justice Center:

A new door closure was installed by Tee – Jay Company out Gridley Ill. This opener is more heavy duty with a bigger operating motor.

Historic Courthouse:

Staff cleaned out two storage rooms in the basement for Kristy. The Architectural firm was here and scanned the building this last week.

The rest was regular maintenance.

Health and Education Building:

The grounds have been mowed by the company that put the lawn in last fall or early this spring. From now on our people we have do the mowing for the rest of our facilities will take over the mowing.

We have had a new door closure installed to the front entrance door, it is a more heavy-duty opener then the one that was put

on before. The company that sold and installed it were from Iowa. We had troubles with it from the start. They came over a few times when we had problems and made repairs. But never showed up after that.

IHR:

The address has been changed on the building from 310 Torrance to 308 Torrance

Water Street building:

We had Condensate water backing up out of air conditioner in the Coroner office area, Ray was able to find the problem and fix it.

Highway:

The flag pole has been repaired.

And trees were trimmed around the front of the building.

Other: