

LIVINGSTON COUNTY BOARD
PROPERTY COMMITTEE
MINUTES OF MAY 2, 2022

Committee Chair John Vitzthum called the meeting to order at 6:01 p.m. in the County Board Room of the Historic Courthouse.

Present: Vitzthum, Earing, Carley, Mennenga, Runyon, Vietti,

Absent: Weller

Also Present: County Board Chair Kathy Arbogast, Members Linda Amberose and Seth Welch, Facilities Services Director Don Verdun, Executive Director Alina Hartley and Finance Director Diane Schwahn.

Vitzthum called for any additions or corrections to the agenda with none requested. *Motion by Carley, second by Vietti to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the April 4, 2022 meeting. *Motion by Earing, second by Mennenga to approve the minutes as submitted. MOTION CARRIED WITH ALL AYES.*

Approval of Low Bid – Law & Justice Center ADA Project – Hartley reported that there was just one bid received in response to the Law & Justice Center ADA Project. Hartley reported that the sole bidder was Vissering Construction with a bid of \$536,000. Hartley stated that this amount is slightly higher than what was budgeted, but the \$500,000 estimate put in the budget was the estimate received in 2012. Discussion took place. *Motion by Earing, second by Runyon to recommend award of the contract. MOTION CARRIED ON ROLL CALL VOTE.* Ayes: Vitzthum, Earing, Carley, Runyon, Vietti; Nays: Mennenga.

Monthly Department Report – Don Verdun was present to review his monthly department report with the committee a copy of which is attached to these minutes. Discussion took place regarding repairs needed for the rear of the Law & Justice Center.

Approval of Bills – The Committee reviewed the monthly bills including the monthly construction bills. *Motion by Earing, second by Mennenga to approve the bills as presented. MOTION CARRIED WITH ALL AYES.*

The floor was opened for public comment.

Executive Session – *Motion by Runyon, second by Carley to go into Executive Session pursuant to 5ILCS 120/2 (c)(21) Semi-Annual Review of Executive Session Minutes. MOTION CARRIED ON ROLL CALL VOTE.* All voted Aye; none Nay.

Executive Session began at 6:27 p.m..

Regular Session resumed at 6:33 p.m..

Action Resulting from Executive Session – *Motion by Runyon, second by Carley to open the Executive Session minutes of April 5, 2021, leave closed all remaining executive session minutes, and further authorize the destruction of all verbatim records dated eighteen months and older previously approved for content. MOTION CARRIED WITH ALL EYES.*

Motion by Vietti, second by Earing to adjourn. MOTION CARRIED WITH ALL EYES. The meeting adjourned at 6:36 p.m..

Alina M. Hartley
Executive Director

Facilities Managers Report

April 2022

To: Public Property Committee

From: Don Verdun

Public Safety Complex:

The Trane air handler that supplies VCOM area is the one that had the fan that came apart. This has been replaced and is running as programmed.

The Chillers have been serviced and was found that chiller #2 has a Drive out of it. It will be repaired and in operation by the end of next week.

Law and Justice Center:

I have found 110 brick that matches the L&JC. And have talked to Bill Abraham about replacing the damaged brick. The front outside doors are not closing properly again someone went through the doors and pushed them to hard. I had Tee-Jay doors from Roanoke come and try to adjust them, they were working when they left. The door company suggested that we replace closure unit with a heavier duty and updated unit. I am having them give us a price on replacing it. They installed the original opener.

The Northeast rear door in the back of the building we have found that wires in the door frame that are held together with wire nuts are working loose with the usage of the door. I suggested that we solder them together.

All other maintenance was plumbing and some electrical.

Historic Courthouse:

Usual Maintenance

Health and Education Building:

Madison is still working on the punch list.

IHR:

Good shape

Highway Department:

Regular Maintenance.

Water Street Building

Regular maintenance.

Other: