

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF MAY 3, 2022

Committee Chair Tim Shafer called the meeting to order at 6:01 p.m. in the County Board Room of the Historic Courthouse.

Present: Shafer, Bunting, Earing, Fannin, Kirkton, Lovell

Absent:

Also Present: County Board Chair Kathy Arbogast, County Board Members Linda Ambrose, Seth Weltch and Bob Weller, Executive Director Alina Hartley, Finance Director Diane Schwahn, Human Resources Director Ginger Harris, Treasurer Nikki Meier, Assessor Shelly Renken and Lauri Pope (Mack & Associates)

Shafer called for any additions or corrections to the revised agenda with none requested. *Motion by Earing; second by Bunting to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the April 5, 2022 meeting. *Motion by Kirkton, second by Lovell to approve the minutes as presented. MOTION CARRIED WITH ALL AYES.*

Presentation of the FY 2021 Audit– Lauri Pope of Mack & Associates as present to review the FY 2021 Audit with the Committee. Pope reported that they issued a clean opinion with no issues or findings. Pope reported that overall there was a net change in position of \$8.6 million mostly due to the American Rescue funds received. Pope noted that there was a prior year adjustment required due to the implementation of GASB 84. Pope stated that overall there were no issues with individual funds, no issues with internal controls and no recommendations for improvement. *Motion by Bunting, second by Fannin to recommend approval of the FY 2021 Audit as presented. MOTION CARRIED WITH ALL AYES.*

Travel Policy Amendment – Hartley reported that recently many employees have exceeded the allowances provided. Hartley stated that due to inflation it would be difficult for employees to find meals within the allowances. Hartley reported that she had met with Chairman Arbogast to review the amounts and they are providing the draft for review and consideration. Discussion took place. *Motion by Fannin, second by Kirkton to recommend approval of the Travel Policy amendment as presented. MOTION CARRIED WITH ALL AYES.*

Disposition of Surplus Property – Excess Vehicles – Hartley presented a resolution for authorization to sell three excess vehicles including a 2010 Dodge Ram, a 2012 Chevy Impala and a 2015 Ford Explorer. Hartley stated that if approved she would arrange for the sale by sealed bid with bidders having the ability to increase their bid until the high

bidder is identified. Hartley stated that alternatively, the County could arrange these to be sold at local auction, but there would be a fee associated with doing so. *Motion by Fannin, second by Kirkton to authorize the sale of the vehicles internally as discussed.*

MOTION CARRIED WITH ALL AYES.

Public Act 102 – 0699 Sheriff’s Salary – Hartley reported that there was a bill signed into law setting the Sheriff’s salary at 80% of the State’s Attorney’s salary. Hartley stated that this will equate to approximately \$148,000, with the State of Illinois reimbursing two-thirds of that amount. Hartley stated that this will not apply to the current Sheriff, but will apply to anyone elected or appointed to the position after July 1, 2022. Discussion took place.

Monthly Finance Report – The Committee reviewed a copy of the monthly finance report previously distributed.

Other Business as Needed – Supervisor of Assessments, Shelly Renken reported that Vanguard is ready to begin their inspections in mid-June. Renken stated that she will be providing a press release and mailed notifications. Renken stated that she will also look to meet with any local organizations. Renken noted that she has not yet received any applications for the commercial position, noting that applications are due on the 13th.

The Committee reviewed the bills. *Motion by Bunting, second by Kirkton to approve the monthly bills as presented.* **MOTION CARRIED WITH ALL AYES.**

The floor was opened for public comment.

Executive Session – *Motion by Fannin, second by Kirkton to go into Executive Session pursuant to 5ILCS 120/2 (c)(21) Semi-Annual Review of Executive Session Minutes.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; none Nay.

Executive Session began at 6:58 p.m..

Regular Session resumed at 7:06 p.m..

Action Resulting from Executive Session – *Motion by Fannin, second by Bunting to approve for content and open the Executive Session minutes of November 4, 2020 and April 7, 2021, keep closed the minutes of December 6, 2017, and further authorize the destruction of all verbatim records dated eighteen months and older previously approved for content.* **MOTION CARRIED WITH ALL AYES.**

Motion by Earing, second by Fannin to adjourn. **MOTION CARRIED WITH ALL AYES.**

Meeting adjourned at 7:08 p.m..

Alina Hartley
Executive Director