

LIVINGSTON COUNTY BOARD
SHERIFF, JAIL & LICENSE COMMITTEE
MINUTES OF APRIL 4, 2022

Committee Chair Jim Carley called the meeting to order at 5:00 p.m. in the County Board Room of the Historic Courthouse.

Present: Carley, Weller (arrived at 5:02 p.m.), Ambrose, Kestner, Mays, Ritter

Absent: Runyon

Also Present: County Board Member Joel Barrickman, Jim Blackard, Seth Welch, and Steve Lovell, Executive Director Alina Hartley, Sheriff Hamilton, Acting Superintendent Sgt. Draper, Lt. Harmon, Probation Director Ron Baker, Finance Director Diane Schwahn, and Human Resources Director Ginger Harris.

Carley noted that the spelling error for the John Joda Post #54 – American Legion & Fairbury Fair raffle license application (listed as John Jada). *Motion by Ritter, second by Ambrose to approve the agenda as amended. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the March 7, 2022 meeting. *Motion by Ritter, second by Mays to approve the minutes as presented. MOTION CARRIED WITH ALL AYES.*

Approval of Annual Liquor License Renewals – The Committee reviewed a summary of the annual liquor license renewals submitted by County Clerk Kristy Masching. It was noted that the Emancipation Brewing Co. is still pending approval contingent upon receipt of their certificate of insurance and \$250 bond. All others have been approved. *Motion by Ritter, second by Ambrose to recommend approval of the liquor licenses as submitted. MOTION CARRIED WITH ALL AYES.*

Approval of Change in Officers – Pontiac Sportsmans Club – Hartley reported that the Pontiac Sportsmans Club has had a change in officers which requires an amendment to their liquor license. *Motion by Ritter, second by Kestner to approve the amended liquor license representing the change in officers. MOTION CARRIED WITH ALL AYES.*

Memorandum of Understanding P2D2 – Hartley reported that they were hoping to have the students attend today to provide the Committee an update on the P2D2 pilot program. Hartley noted that unfortunately they were unable to attend due to extracurricular activities. Hartley stated that they will be working with the students on a memorandum of understanding for the program outlining the roles and responsibilities and what happens with the truck and trailer should the county no longer wish to participate.

Probation Quarterly Report – Ron Baker was present to provide a quarterly report to the Committee. Baker reported that there are currently no major issues within the department. Baker reported that the department expended 98% of the FY 2021 budget allocation. Baker

reported that the department was fully funded by the state, and while the state is still in budget discussions, they hope to once again be fully funded.

Monthly Department Report – Copies of the monthly department reports were distributed for the Committee’s review. Sheriff Hamilton reported that the four new squads are now on the road. Hamilton reported that Cassidy Burton (a correctional officer) was hired to fill the deputy vacancy and will attend the academy in April. Discussion took place regarding the activity of the officers with Hamilton acknowledging that some shifts were more active than others.

Animal Control Report – A copy of the animal control report was distributed for the Committee’s review.

Pro-Active Report – A copy of the Pro-Active report was distributed for the Committee’s review.

Housing Report – Sgt. Draper reported a March billing of \$239,606 for housing and \$23,455 for transports for a total of \$263,061. Draper reported a fairly significant DOC transport. Draper reported a current population of 130 detainees with 77 being federal. Draper further reported that the tablet installation went smoothly. Draper reported that they are currently down four officers with no pending applications.

Raffle Licenses – The Committee reviewed two raffle license applications submitted by John Joda Post #54 – American Legion & Fairbury Fair. Discussion took place regarding the current relationship between the American Legion and the Fairbury Fair and questioned whether the application was appropriate. Discussion took place. *Motion by Mays, second by Ritter to approve the applications pending final attorney review and approval.* **MOTION CARRIED WITH ALL AYES.**

Review & Approval of Bills – The Committee reviewed the bills submitted. *Motion by Kestner, second by Ritter to approve the bills as submitted.* **MOTION CARRIED WITH ALL AYES.**

The floor was opened for public comment.

Motion by Ritter, second by Mays to adjourn. **MOTION CARRIED WITH ALL AYES.**

The meeting was adjourned at 5:26 p.m..

Alina Hartley
Executive Director