

LIVINGSTON COUNTY BOARD  
FINANCE COMMITTEE  
MINUTES OF MARCH 8, 2022

Committee Chair Tim Shafer called the meeting to order at 6:00 p.m. in the County Board Room of the Historic Courthouse.

Present: Shafer, Slagel, Earing, Fannin, Kirkton, Lovell

Absent: Bunting, Lovell

Also Present: County Board Chair Kathy Arbogast, County Board Members Linda Ambrose, and Joel Barrickman, Executive Director Alina Hartley, Finance Director Diane Schwahn, Human Resources Director Ginger Harris, Circuit Clerk Leann Dixon, and Treasurer Nikki Meier

Shafer called for any additions or corrections to the revised agenda with none requested. *Motion by Fannin; second by Earing to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the February 8, 2022 meeting. *Motion by Slagel, second by Fannin to approve the minutes as presented. MOTION CARRIED WITH ALL AYES.*

**Circuit Clerk Semi-Annual Report** – Leann Dixon was present to review her semi-annual report with the Committee. *Motion by Fannin, second by Earing to recommend approval of the Circuit Clerk’s Semi-Annual Report. MOTION CARRIED WITH ALL AYES.*

**ARPA Update** – Hartley reported that the US Treasury issued the Final Rule regarding the use of American Rescue funds in January. Hartley reported on some of the notable changes. Hartley stated that the final rule clarifies that capital expenditures that “support” eligible public health or economic response. Hartley stated that as an example, funds can be used to build affordable housing, childcare facilities, schools, hospitals and things like that. Hartley stated that premium pay was expanded to broaden the range of eligible workers who can receive premium pay. Hartley reported that the final rule also broadens the broadband infrastructure to include cyber security upgrades. Hartley further reported that lead remediation and stormwater management projects are also eligible expenses. Hartley stated that the biggest change was a standard allowance for lost revenue, in the amount of \$10 million.

Hartley discussed a potential program with the Committee that could be implemented internally. Hartley stated that based on the recent costs in fuel costs, utilities and overall inflation, the Committee may wish to consider adding a grocery gift card program, whereby eligible households could come in and receive a gift card the same day. Hartley stated that gift cards could be purchased at County Market, Daves Supermarket and

Berkots. Hartley stated that fuel cards and utility vouchers could also be considered. Individuals could choose the aid needed the most up to a maximum amount set by the Committee.

**Monthly Finance Report** – Schwahn distributed a copy of the monthly report prior to the meeting for the Committee’s review.

The Committee reviewed the bills. *Motion by Earing, second by Fannin to approve the monthly bills as presented.* **MOTION CARRIED WITH ALL AYES.**

The floor was opened for public comment.

*Motion by Fannin, second by Slagel to adjourn.* **MOTION CARRIED WITH ALL AYES.**

Meeting adjourned at 6:29 p.m..

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Alina Hartley  
Executive Director