

LIVINGSTON COUNTY BOARD  
EXECUTIVE COMMITTEE  
MINUTES OF MARCH 9, 2022

Chairman Kathy Arbogast called the meeting to order at 5:00 p.m. in the County Board Room of the Historic Courthouse.

Present: Arbogast, Fannin, Kirkton, Lovell, Shafer

Absent: Bunting, Carley, Vitzthum

Also Present: County Board Members Linda Ambrose, Joel Barickman, and Jim Blackard, Executive Director Alina Hartley, Finance Director Diane Schwahn, Human Resources Director Ginger Harris

Arbogast called for any additions or corrections to the agenda with none requested. *Motion by Fannin, second by Lovell to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the February 9, 2022 meeting. *Motion by Fannin, Kirkton to approve the minutes of the February 9, 2022 meeting as presented. MOTION CARRIED WITH ALL AYES.*

**Emergency Closing Policy – Hazardous Weather Day (February 3<sup>rd</sup>)** – Harris reported that at the February meeting she had reviewed questions and inconsistencies that arose as a result of the 2<sup>nd</sup> closure day due to inclement weather. Harris reported that four of the elected officials exercised their rights to pay employees since the money was already allocated within their budget. Harris stated that one union contract stated that if the courthouse is close, the union employees receive their normal pay. Harris noted that non-union employees within this same department used benefit time. Harris also noted the four lowest paid employees took the day without pay. Discussion took place. *Motion by Fannin to pay the 2<sup>nd</sup> day of hazardous weather pay and reverse benefit time applied.* The motion died for lack of second. Discussion continued. *Motion by Fannin, second by Kirkton to pay the 2<sup>nd</sup> day of hazardous weather pay and reverse benefit time applied. MOTION CARRIED WITH ALL AYES.*

**Human Resources Director Report** – Harris reported that implementation of the Learning Management System is underway. Harris reported that the database is built, and training has begun. Harris reported that there have been several workman's comp cases that have taken up quite a bit of time. Harris reported that there were 16 cases in 2021, two of which resulted in lost time. Harris stated that in comparison there were 9 cases in 2020 and 8 cases in 2019. Harris reported that the corrections unit did vote down the holiday time offer which will result in arbitration.

**Executive Director Report** – Hartley reported that a few bid packages were released over the last month including the abatement project for H&E, the ADA project for the Law & Justice Center and the demolition project. Hartley reported that the prep work has begun for the Strategic Planning Sessions. Hartley also reported that she would be coordinating the move of the excess property.

**Comments from the Chair** – Arbogast reported that she will be presenting a recommendation for appointment of Sheriff at the full board meeting. Arbogast asked that board members contact her with any questions, concerns or input that they may have.

**Comments from Committee Chairman –**

On behalf of the Highway Committee, Lovell reported that the committee approved letting results and a couple of bridge petitions. Lovell reported that the building is progressing. Lovell also noted that the new truck is in.

Rules, Legislation, Veterans and Community Services Committee (RLVC), Kirkton reported that the committee approved two appointments. Kirkton reported that the committee started meeting with some of the community service organizations including the Workforce Development Board and Soil & Water. Kirkton reported that the committee also met with Chris Myers and Jackie Dever who will be present at the Board meeting to give their annual reports.

On behalf of the Finance Committee, Shafer reported that the committee received an update on the American Rescue Plan. Shafer noted that the second distribution is expected in May.

The floor was open for public comment.

*Motion by Fannin, second by Lovell to adjourn the meeting.* **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 5:54 p.m..

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Alina Hartley  
Executive Director