

LIVINGSTON COUNTY BOARD  
SHERIFF, JAIL & LICENSE COMMITTEE  
MINUTES OF FEBRUARY 7, 2022

Committee Chair Jim Carley called the meeting to order at 5:00 p.m. in the County Board Room of the Historic Courthouse. Pursuant to Public Act 101-0640 and the Gubernatorial Disaster Proclamation related to COVID 19, participation in this meeting was offered in person, through Zoom and by teleconference.

Present: Carley, Ambrose, Ritter, Runyon  
Present via Zoom: Kestner

Absent:

Also Present: County Board Chair Kathy Arbogast, County Board Members Steve Lovell, Jim Blackard, Joel Barickman, Gerald Earing, and John Vitzthum Executive Director Alina Hartley, Chief Hamilton, Acting Superintendent Sgt. Draper, Lt. Harmon, Deputy Meinart, Sgt. Demoss, Finance Director Diane Schwahn, and Ginger Harris.

Carley called for any additions or corrections to the agenda. Ambrose requested that discussion of Contracts be added to the agenda. Discussion took place. *Motion by Ritter, second by Mays to approve the agenda as presented.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; None Nay.

The Committee reviewed the minutes of the January 3, 2022 meeting. *Motion by Weller, second by Ritter to approve the minutes as presented.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; None Nay.

**Resolution Increasing Sick / Medical Fees** – Draper reported that the fees charged to inmates for sick / medical fees had not been increased in years. Draper requested that the fees be increased from \$5 to \$10 for nursing calls and from \$10 to \$20 for doctor calls. Draper stated that all inmates regardless of their classification are required to pay these fees if they're financially able. *Motion by Runyon, second by Ambrose to recommend approval of an increase in fees as discussed.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; None Nay.

**Sheriff's Semi-Annual Report**

**Sheriff's Annual Report** – The Committee reviewed the Sheriff's semi-annual and annual reports as submitted. *Motion by Weller, second by Ritter to approve both reports as submitted.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; None Nay.

**Housing Report** – Sgt. Draper reported that there are currently 154 inmates with 84/85 being federal and 66 being Livingston County. Draper noted that the numbers were down based on having 22 inmates of IDOC that were waiting to be transferred. Draper stated that last week they were able to transfer 10 of those inmates. Draper reported a monthly billing of \$269,550.14.

**Monthly Department Report** – Copies of the monthly department reports were distributed for the Committee’s review.

**Animal Control Report** – A copy of the animal control report was distributed for the Committee’s review. Deputy Meinart was available via zoom to answer any questions. Committee members welcomed him back.

**Pro-Active Report** – A copy of the Pro-Active report was distributed for the Committee’s review. Sgt. Demoss was present to answer any questions the Committee had regarding the Pro-Active report.

**Raffle Licenses** – The Committee reviewed a raffle license application submitted by St. Paul School for a Class B raffle license. *Motion by Ritter, second by Mays to approve the raffle license application for St. Paul School as submitted.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; none Nay.

**Contracts** – Ambrose stated that she had opportunity to review the current medical contract and noted that the contract was a three year contract with a 5% increase each year. Ambrose also noted that prescriptions were billed separately. Ambrose noted that the federal reimbursement rate was \$94 per day. Ambrose questioned what the longest time a federal inmate was housed. Draper responded that there was a federal inmate who has been housed between 5-6 years. Draper stated that if the inmate is found guilty, they will be transferred to a federal prison.

**Review & Approval of Bills** – The Committee reviewed the bills submitted. *Motion by Ambrose, second by Ritter to approve the bills as submitted.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; None Nay.

The floor was opened for public comment.

*Motion by Weller, second by Ritter to adjourn.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; None Nay.

The meeting was adjourned at 5:38 p.m..

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Alina Hartley  
Executive Director