

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF FEBRUARY 8, 2022

Committee Chair Tim Shafer called the meeting to order at 6:00 p.m. in the County Board Room of the Historic Courthouse. Pursuant to Public Act 101-0640 and the Gubernatorial Disaster Proclamation related to COVID 19, participation in this meeting was offered in person, through Zoom and by teleconference.

Present: Shafer, Slagel, Earing, Fannin, Kirkton, Lovell
Present via Zoom: Bunting

Absent:

Also Present: County Board Chair Kathy Arbogast, County Board Members Linda Ambrose, Joel Barrickman, and Seth Welch, Executive Director Alina Hartley, Finance Director Diane Schwahn, Human Resources Director Ginger Harris, County Clerk Kristy Masching, Assessor Shelly Renken, and Treasurer Nikki Meier

Shafer called for any additions or corrections to the revised agenda with none requested. *Motion by Kirkton; second by Fannin to approve the revised agenda as presented.*
MOTION CARRIED ON ROLL CALL VOTE. All voted Aye; none Nay.

The Committee reviewed the minutes of the January 4, 2022 meeting. *Motion by Fannin, second by Slagel to approve the minutes as presented.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; None Nay.

County Clerk Semi-Annual Report – Kristy Masching was present to review her semi-annual report with the Committee. Masching also provided a comparison for the Committee’s review. *Motion by Fannin, second by Kirkton to recommend approval of the County Clerk Semi-Annual Report.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; none Nay.

Treasurer’s Annual Report – Nikki Meier was present to review her annual report with the Committee. Meier stated that included in the report is revenue and expenses for each month from each fund, and a ledger report for each bank account. Meier questioned how the Committee wanted to see the report going forward. Meier stated that the Standing Rules simply says to provide an annual report. Meier stated that based on conversations with other treasurer’s most provide monthly reports, the annual report is presented as part of the audit. *Motion by Bunting, second by Fannin to approve the Treasurer’s Annual Report as presented.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; none Nay.

Resolution: Authorizing End of Year Transfers – The Committee reviewed the draft resolution authorizing end of year transfers. *Motion by Fannin, second by Lovell to*

approve the end of year transfer resolution as submitted. **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; None Nay.

Establishment of Elected Officials Salaries: County Clerk, Treasurer, Sheriff – The Committee discussed the establishment of the elected officials salaries for the four year period 2023 – 2026. *Motion by Kirkton, second by Earing to approve a \$2,500 increase each year for the four year period for the Treasurer and County Clerk.* **MOTION FAILED ON ROLL CALL VOTE.** Ayes: Shafer, Earing, Kirkton. Nays: Slagel, Bunting, Fannin, Lovell. Further discussion took place. *Motion by Slagel, second by Lovell to increase the salaries of the County Clerk and Treasurer by \$2,500 the first year, followed by \$2,000, \$2,000 and \$1,500 the fourth year.* Pursuant to Public Act 101-0640 and the Gubernatorial Disaster Proclamation related to COVID 19, participation in this meeting was offered in person, through Zoom and by teleconference. **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Shafer, Slagel, Bunting, Earing, Fannin, Lovell; Nays: Kirkton.

The Committee then discussed the recommended salary increases for the Sheriff. *Motion by Slagel to go with the same increase for the County Clerk and Treasurer.* The motion was withdrawn due to lack of second. Further discussion took place. *Motion by Bunting, second by Slagel to increase the Sheriff's salary by \$3,000, \$2,500, \$2,500, and \$2,000.* **MOTION FAILED ON ROLL CALL VOTE.** Ayes: Slagel, Bunting, Lovell; Nays: Shafer, Earing, Fannin, Kirkton. Discussion continued. *Motion by Fannin to recommend increases of \$6,500, \$2,500, \$2,500, and \$1,500.* Motion failed due to lack of second. *Motion by Fannin, second by Slagel to recommend increases of \$6,500, \$3,000, \$2,000, and \$1,500.* **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Shafer, Slagel, Earing, Fannin, Kirkton, and Lovell; Nays: Bunting.

Monthly Finance Report – Schwahn distributed a copy of the monthly report prior to the meeting for the Committee's review.

The Committee reviewed the bills. *Motion by Fannin, second by Kirkton to approve the monthly bills as presented.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; None Nay.

The floor was opened for public comment.

Motion by Fannin, second by Lovell to adjourn. **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; None Nay.

Meeting adjourned at 7:27 p.m..

Alina Hartley
Executive Director