

LIVINGSTON COUNTY BOARD  
SHERIFF, JAIL & LICENSE COMMITTEE  
MINUTES OF JANUARY 3, 2022

Committee Chair Jim Carley called the meeting to order at 5:00 p.m. in the County Board Room of the Historic Courthouse. Pursuant to Public Act 101-0640 and the Gubernatorial Disaster Proclamation related to COVID 19, participation in this meeting was offered in person, through Zoom and by teleconference.

Present: Carley, Ambrose, Ritter, Runyon  
Present via Zoom: Weller, Mays

Absent: Kestner

Also Present: County Board Chair Kathy Arbogast, County Board Member John Slagel, John Vitzthum, Gerald Earing and Seth Welch, Executive Director Alina Hartley, Probation Director Ron Baker, Chief Hamilton, Capt. Gragert, Lt. Harmon, Finance Director Diane Schwahn, and Ginger Harris.

Carley called for any additions or corrections to the agenda with none requested. *Motion by Ambrose, second by Mays to approve the agenda as presented. MOTION CARRIED ON ROLL CALL VOTE.* All voted Aye; None Nay.

The Committee reviewed the minutes of the December 7, 2021 meeting. *Motion by Weller, second by Ambrose to approve the minutes as presented. MOTION CARRIED ON ROLL CALL VOTE.* All voted Aye; None Nay.

**Probation Quarterly Report** – Ron Baker was present to provide his quarterly report to the Committee. Baker reported that the department is doing fine and handling the workload with no issues. Baker reported that the County received the full reimbursement amount from the State as anticipated. Baker stated that the department will utilize approximately \$75,000 from probation fees to cover departmental expenses. Baker reported that he was able to fill the final vacancy within the department. Baker noted that the number of applications was down significantly, but the quality of candidates was good.

**Monthly Department Report** – Copies of the monthly department reports were distributed for the Committee's review. Chief Hamilton reported that Jared Meinert would be returning to the department and to animal control as of January 10<sup>th</sup>.

**Housing Report** – Lt. Harmon reported that the population was similar to last month with there currently being 49 Central federal detainees, 33 Northern Illinois, and 3 Northern Indiana. Harmon also noted there were currently 63 Livingston County detainees.

**Animal Control Report** – A copy of the animal control report was distributed for the Committee's review.

**Pro-Active Report** – A copy of the Pro-Active report was distributed for the Committee’s review.

**Raffle Licenses** – N/A

**Review & Approval of Bills** – The Committee reviewed the bills submitted. *Motion by Runyon, second by Mays to approve the bills as submitted.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; None Nay.

The floor was opened for public comment.

*Motion by Mays, second by Weller to adjourn.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; None Nay.

The meeting was adjourned at 5:21 p.m..

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Alina Hartley  
Executive Director