

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF JANUARY 4, 2022

Committee Chair Tim Shafer called the meeting to order at 6:00 p.m. in the County Board Room of the Historic Courthouse.

Present: Shafer, Bunting, Earing, Fannin, Kirkton
Present via Zoom:

Absent: Slagel, Lovell

Also Present: County Board Chair Kathy Arbogast, County Board Members Linda Ambrose, Bill Mays, and Jim Blackard, Finance Director Diane Schwahn, Human Resources Director Ginger Harris, County Clerk Kristy Masching,

Shafer called for any additions or corrections to the revised agenda with none requested. *Motion by Bunting; second by Kirkton to approve the revised agenda as presented.*
MOTION CARRIED WITH ALL AYES.

The Committee reviewed the minutes of the December 8, 2021 meeting. *Motion by Earing, second by Fannin to approve the minutes as presented.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; None Nay.

Working Cash Loan to Tort – Hartley presented a resolution requesting the transfer of \$165,000 from Working Cash to Tort Liability to be repaid after distribution of taxes. Shafer noted that this has been done for the last few years. *Motion by Bunting, second by Kirkton to recommend approval of a resolution authorizing a Working Cash loan to Tort.*
MOTION CARRIED ON ROLL CALL VOTE. All voted Aye; none Nay.

Capital Project Overage – Camera Replacement Jail – Hartley reported that an amendment to the camera project will be presented to the IT Committee on Wednesday. Hartley stated that the project was approved in November at a cost of \$165,995 which included the addition of seventeen cameras over the base contract. Hartley stated that due to the location of the cameras (which originally were not identified), Bennett has requested an amendment to the contract at \$195,995. Hartley stated that the original project budget was only \$150,000, but the determination was made to utilize capital funds allocated for the paging system at \$23,507, so overall the project was still \$22,691 over budget. Hartley stated that there is a grant allocation of \$20,000 from the Rebuild Illinois Fund for infrastructure improvements at the jail. Hartley stated that it was initially the intent to utilize those funds for parking additions to the rear of the building, but based on need, those funds can be applied towards the door project and reallocated to cover this project leaving a shortage of just \$2,691. Discussion took place. It was noted that the subcontractor work included was being done on a not to exceed contract, so the total could potentially be lower. *Motion by Earing, second by Fannin to approve*

proceeding with the camera replacement project. **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; none Nay.

Establishment of Elected Officials Salaries – Hartley provided the Committee with comparables for the positions of County Clerk, Treasurer and Sheriff. Hartley stated that the Board will be required to set the salaries 180 days prior to the general election, however, the Committee has previously indicated their desire to do so before petitions are filed, so all candidates are aware of the salary expectations before they apply. Discussion took place. When asked if she had any comments, Kristy Masching stated that she felt that the job has become more difficult over time with more responsibilities. Masching stated that she sometimes felt that they were set up to fail, but she found the job to be both frustrating and rewarding at the same time. The Committee will continue their discussion at the next meeting.

Monthly Finance Report – Schwahn stated that she had not distributed the report for December as it would be deceiving. Schwahn stated that there are still a lot of expenses that will need to be accrued back to 2021. Schwahn noted that some of the things that are making the report look off include the third payroll in December and the payouts for contract people.

The Committee reviewed the bills. *Motion by Kirkton, second by Bunting to approve the monthly bills as presented.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; None Nay.

The floor was opened for public comment.

Motion by Fannin, second by Earing to adjourn. **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; None Nay.

Meeting adjourned at 6:42 p.m..

Alina Hartley
Executive Director