

LIVINGSTON COUNTY BOARD
EXECUTIVE COMMITTEE
MINUTES OF JANUARY 5, 2022

Chairman Kathy Arbogast called the meeting to order at 5:00 p.m. in the County Board Room of the Historic Courthouse. Pursuant to Public Act 101-0640 and the Gubernatorial Disaster Proclamation related to COVID 19, participation in this meeting was offered in person, through Zoom and by teleconference.

Present: Arbogast, Bunting, Fannin, Kirkton, Shafer, Vitzthum

Present via Zoom: Lovell

Absent: Carley

Also Present: County Board Members Linda Ambrose, John Slagel, Joel Barickman, Jim Blackard, and Gina Manker, Executive Director Alina Hartley, Finance Director Diane Schwahn, and Human Resources Director Ginger Harris

Arbogast called for any additions or corrections to the agenda with none requested.

Motion by Fannin, second by Kirkton to approve the revised agenda as presented.

MOTION CARRIED ON ROLL CALL VOTE. All voted Aye; none Nay.

The Committee reviewed the minutes of the November 4, 2022 meeting. *Motion by Fannin, second by Shafer to approve the minutes of the November 4, 2022 meeting as presented.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; none Nay.

Human Resources Director Report – Harris reported that internally the conversation has begun on how to respond if the county is forced to comply with the OSHA mandate. Harris stated that policies are being reviewed internally and with the States Attorney’s Office to ensure compliance. Harris reported that 200 home tests were ordered earlier in the day just to ensure their availability if and when needed. Discussion took place regarding the process and making the tests available if needed. It was also noted that 200 tests would not last long.

Executive Director Report – Hartley reported that the transport van for the jail was bid out as there was no contract available through the state and local bids exceeded the \$30,000 threshold. Hartley reported that the application was submitted for the Accelerate Illinois Broadband Planning Program, and selections should be made by the end of the month.

Hartley reported that it was likely that the H&E building would be completed by the end of the month. Hartley reported that inspections should be completed the week of January 17th, so the move has been scheduled for February 14th & 15th. The Committee discussed an open house with the consensus of the Committee to wait until Spring. Hartley questioned the potential lease of warehouse space in order to vacate the property sooner,

and allow for the abatement pre-bid conference in late February. Hartley stated that would allow the Board to accept a proposal in March and the abatement work can be complete prior to the end of the school year. The Committee concurred that moving the excess property and storing it locally until an auction could be held in the spring would be beneficial.

Hartley reported that she anticipated that the bid package for ADA modifications would be released by the end of January.

Hartley reported that Farnsworth will present a proposal on the drive thru facility and phase II parking in February.

Comments from the Chair – Arbogast reported that there will be a proclamation on the Board agenda for school choice week. Arbogast also noted that EDF will provide a brief presentation to the full board. Arbogast noted that the draft agenda included the removal of the liaison reports as those reports will be directs to Rules, Legislation, Veterans and Community Services.

Comments from Committee Chairman –

On behalf of the Rules, Legislation, Veterans and Community Services Committee (RLVC), Kirkton reported that the focus will be on the perspective of the committee in making the transition due to the committee being combined with other functions. Kirkton reported that a board member addressed the committee in public comment requesting that the minutes be more descriptive in regards to public comment. Kirkton stated that he would not want to capture all comments as he would like free and open discussion, and the ability for members to air their thoughts.

On behalf of the Finance Committee, Shafer reported that the Committee reviewed a resolution to transfer funds to cover the annual insurance premium. Shafer noted that the loan is repaid once property tax funds are received. Shafer reported that the Committee discussed the overage in the camera project and approved proceeding. Shafer reported that the Committee has begun the process of reviewing the salaries for the County Clerk, Treasurer and Sheriff.

On behalf of the Property Committee, Vitzthum reported that the new building is moving along as reported by Hartley. Vitzthum reported that an ad-hoc committee will be meeting with Chris Myers to discuss the lease of the former IHR building to the Livingston County Commission on Children & Youth.

On behalf of Ag & Zoning Bunting reported that the Committee has no action items this month, but noted EDF will be coming to the full board regarding a project in Sullivan and Broughton Townships. Bunting stated that it is anticipated that they will file in March and hearings will be held in June. Bunting noted that EDF will also be hosting an open house at Tri-Point in February.

On behalf of the Highway Committee, Lovell reported that the Committee received an update on the new building and reviewed rough drawings. Lovell stated that the department is working on February and March lettings.

On behalf of the SJL Committee, Arbogast reported that Deputy Meinert is returning to the department and to animal control.

The floor was opened for public comment. Linda Ambrose commented on the inclusion of public comment in the minutes and noted a compromise would be to include the individuals name and subject of comment. Jim Blackard questioned whether tests should be given weekly to all employees whether vaccinated or not.

Motion by Fannin, second by Bunting to adjourn the meeting. **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; none Nay. Meeting adjourned at 5:42 p.m..

Alina Hartley
Executive Director