

LIVINGSTON COUNTY BOARD
PROPERTY COMMITTEE
MINUTES OF SEPTEMBER 8, 2021

Committee Chair John Vitzthum called the meeting to order at 4:00 p.m. in the County Board Room of the Historic Courthouse.

Present: Vitzthum, Earing, Carley, Runyon, Vietti

Absent: Mennenga, Weller

Also Present: County Board Chair Kathy Arbogast, County Board Members Linda Ambrose Seth Welch and Jim Blackard, Facilities Services Director Don Verdun, and Human Resources Director Ginger Harris.

Vitzthum called for any additions or corrections to the agenda with none requested. *Motion by Carley, second by Earing to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the August 2, 2021 meeting. *Motion by Runyon, second by Vietti to approve the minutes of the August 2, 2021 meeting as submitted.* **MOTION CARRIED WITH ALL AYES**

Monthly Department Report – Don Verdun was present to review his monthly department report with the committee, a copy of which is attached to these minutes.

H&E Project Status Update – Vitzthum reported that the inside of the building is progressing utilizing temporary air conditioning. Arbogast noted that the ComEd documents and payment had been signed and sent the prior Friday. Arbogast noted that the flooring should be complete in the building. Discussion took place regarding the delay in the project including demolition.

Approval of Bills – The Committee reviewed the monthly bills including the monthly construction bills. *Motion by Earing, second by Vietti to approve both sets of bills as presented.* **MOTION CARRIED WITH ALL AYES.**

The floor was opened for public comment.

Motion by Vietti, second by Carley to adjourn. **MOTION CARRIED WITH ALL AYES.**
The meeting adjourned at 4:30 p.m..

Alina M. Hartley
Executive Director

Facilities Managers Report

August 2021

To: Public Property Committee

From: Don Verdun

Public Safety Complex:

The annual sprinkler test has been done for certification.

We have had flooding in the laundry room do to not cleaning the floor drains in back of the washing machines. Showed guards how to clean the drains.

Front door card reader locks had to be replaced.

We have been having air handler problems through out the building after identifying the problem. We got in contact with Smartwatt and had changes made to the program. That helped with the cooling problems.

Fire door in C-pod was not locking properly, cleaned the lock and lubricated it.

We had issues with the new water heaters, the company that installed them came and found the problem. When this fault shows up again we should be able to do the repairs our self.

Law and Justice Center

Conference door lubed and adjusted.

We have been having problems cooling the building down in these high temperatures. We found the problem to be the Designated Outside Air Handler was supposed to shut down when the outside air reached a certain degree. This was always the way the system worked before. Smartwatt had their own theory how they wanted the system operate and it does not work. It pulls in all hot air and the chillers can't keep up trying to cool the hot outside air.

Annual sprinkler test was completed for certification.

Elevators were tested 3 passed elevator # 1 has a circuit board we are waiting for it.

Historic Courthouse:

Annual Sprinkler test was completed for certification.

All other was the usual maintenance.

Health and Education Building:

Usual maintenance.

IHR:

Water Street building:

Replaced a capacitor on an air conditioning unit.

Highway:

Regular maintenance.

Other: