

LIVINGSTON COUNTY BOARD  
ELECTIONS COMMITTEE  
MINUTES OF SEPTEMBER 7, 2021

Committee Chair Mike Kirkton called the meeting to order at 4:03 p.m. in the County Board Room of the Historic Courthouse.

Present: Kirkton, Manker, Barickman, Mennenga, Welch, Vietti, Vitzthum

Absent:

Also Present: County Board Chair Kathy Arbogast, County Board Members Linda Ambrose, John Slagel and Jim Blackard, Executive Director Alina Hartley (via phone), Human Resources Director Ginger Harris, Zoning Administrator Chuck Schopp and County Clerk Kristy Masching.

Kirkton called for any additions or corrections to the agenda with none requested. *Motion by Manker, second by Welch to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the August 2, 2021 meetings. *Motion by Barickman, second by Welch to approve the minutes as submitted. MOTION CARRIED WITH ALL AYES.*

**Appointments: Zoning Board of Appeals** – Chuck Schopp was present to request the reappointment of Richard Runyon to the Zoning Board of Appeals. *Motion by Manker, second by Vitzthum to approve the reappointment of Richard Runyon as submitted. MOTION CARRIED WITH ALL AYES.*

**Appointments: Regional Planning Commission** – Chuck Schopp was present to recommend approval of John Slagel, Scott Cranford, and Mike Haberkorn to the Regional Planning Commission. *Motion by Vitzthum, second by Barickman to approve the reappointments as submitted. MOTION CARRIED WITH ALL AYES.*

**Chatsworth Township Polling Site** – Kristy Masching reported that her department is looking for a new site in Chatsworth to accommodate the polling site for Chatsworth Township. Masching reported that the current polling site is the Housing Authority Building which is in the process of being sold. Masching stated that she is working with the Mayor of Chatsworth on a new site with there being a couple of options for her to review. Masching reported that she needs to have the new polling site designated prior to the election purge since the new voter cards will have the polling location printed on them. *Motion by Manker, second by Welch to give Masching the authority to secure a new polling site. MOTION CARRIED WITH ALL AYES.*

**Review of Census Data** – The Committee reviewed a letter submitted by Alina Hartley outlining the 2020 census results and indicating that the previously established districts were indeed substantially similar in size. Kirkton will report the same to the full board.

**Review of Standing Rules** – The Committee reviewed the Standing Rules in regards to the Committees. Kirkton recommended that Personnel and Finance be combined, IT and Administrative Committee be combined and Admin change to the Executive Committee, and Veterans and Elections be combined. Discussion took place. It was recommended that instead of Veterans and Elections, Rules & Legislative, that the name be changed to Veterans and Policy. It was noted that this would reduce the number of Committees to 7 from 10. *Motion by Barickman, second by Vietti to have the following Committees: Sheriff, Jail & License, Ag & Zoning, Highway, Property & IT, Veterans, Elections, Rules & Legislation; Finance & Personnel, and Executive Committee.* **MOTION CARRIED WITH ALL AYES.**

The floor was opened for public comment.

*Motion by Barickman, second by Vietti to adjourn.* **MOTION CARRIED ON WITH ALL AYES.**  
Meeting adjourned at 4:32 p.m..

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Alina M. Hartley  
Executive Director